

BOARD OF SUPERVISORS

Brown County



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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Andy Nicholson, Vice Chair

Megan Borchardt, Staush Gruszynski, Richard Schadewald

PUBLIC SAFETY COMMITTEE

Wednesday, December 5, 2018

4:00 PM

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA

****NOTE LOCATION****

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 17, 2018.

Comments from the Public.

1. **Review Minutes of:**
 - a. Criminal Justice Coordinating Board of September 13 and November 8, 2018.
 - b. Local Emergency Planning Committee – LEPC of September 11 and November 13, 2018.

Circuit Courts, Commissioners, Probate

2. Budget Status Financial Report for September and October 2018 – Unaudited.
3. Director's Report.

Medical Examiner

4. Budget Status Financial Report for October 2018 – Unaudited.
5. 2018 Medical Examiner Activity Spreadsheet.
6. Update on the Planning of the Medical Examiner office.
7. Medical Examiner's Report.

Public Safety Communications

8. Budget Status Financial Report for September and October 2018 – Unaudited.
9. Director's Report.

Emergency Management

10. Budget Status Financial Report for September and October 2018 – Unaudited.
11. Director's Report.

Sheriff

12. Update on Jail Addition – *Standing Item*.
13. Budget Status Financial Report for October 2018 – Unaudited.

14. Key Factor Report Through October 2018
15. Budget Adjustment Request (18-119): Any increase in expenses with an offsetting increase in revenue.
16. Budget Adjustment Request (18-124): Any increase in expenses with an offsetting increase in revenue.
17. Resolution In Support of Participating in the 2019 County-Tribal Law Enforcement Grant.
18. Sheriff's Report.

Communications

19. Communication from Supervisors Brusky and Schadewald re: This is our request to form a Criminal Justice System Efficiency Improvement Work Group. This multi-function team would seek to identify opportunities to increase the justice system's operational efficiency and recommend specific actions to contain the growth and/or reduce the system's operating costs. Motion to refer to Criminal Justice Coordinating Board to bring back a report at the October Public Safety meeting regarding the System Efficiency Improvement Work Group. *Held for one month.*
20. Communication from Supervisor Lefebvre re: The Brown County Board needs to do a five year plan regarding budgets. The County needs to set and prioritize which department needs more attention (money and staff) – 1 to 10 (department ranked) on this need. This way we will know what department needs will be in the future with department moving up and down on the scale. *Referred from October 17, 2018.*
21. Communication from Supervisor Buckley re: Have the District Attorney's Office be prepared to have a discussion on potential offenses that can/could be sent to Municipal Court for action. *Held until the December Public Safety Committee meeting.*

Clerk of Courts; Emergency Management and Public Safety Communications – No agenda items.

Other

22. Audit of bills.
23. Such other matters as authorized by law.
24. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a budget and regular meeting of the Brown County Public Safety Committee was held on Wednesday, October 17, 2018 in Room 200 of the Northern Building, 305 East Walnut Street, Green Bay, WI.

Present: Chair Buckley, Supervisor Borchardt, Supervisor Gruszynski, Supervisor Nicholson
Excused: Supervisor Schadewald
Also Present: Finance Manager Bradley Klingsporn, Senior Accountant David Diedrick, HR Analyst Bianca Cook, Director of Administration Chad Weininger, Internal Auditor Dan Process, Office Manager Michelle Wallerius, Supervisor Hoyer, Supervisor Brusky, Public Safety Communications Director Cullen Peltier, Emergency Management Director Jerad Preston, Office Manager Michele Andresen, Medical Examiner Director of Operations Barry Irmen, Chief Deputy Todd Delain, Accountant Don Hein, Corporation Counsel Dave Hemery, Clerk of Courts John Vander Leest, Financial Operations Manager Andy Lauscher, County Executive Troy Streckenbach, other interested parties

I. Call meeting to order.

The meeting was called to order by Chair Buckley at 1:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of September 11, 2018.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**** BUDGET REVIEW ****

Comments from the Public on Budget Items – None.

REVIEW OF 2019 DEPARTMENT BUDGETS

1. District Attorney: Review of 2019 department budget.

Page 78, Budget Book

Although shown in proper format here, this Item was taken following Item 3.

District Attorney David Lasee informed there are no significant changes in his budget. There are some small increases and decreases, but nothing significant. There is about \$250,000 in the budget that was set aside to set up a digital discovery process and some progress has been made on this working with the Sheriff's Office who is working with the GBPD and Lasee is confident there will be more progress made in 2019. Other than that, the remainder of the 2019 budget is status quo.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve the District Attorney 2019 budget. Vote taken. **MOTION CARRIED UNANIMOUSLY**

a. Discussion and Possible Action re: Budget Neutral Wage Increase for 4 Legal Assistants in the District Attorney's Office.

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This resolution was distributed, a copy of which is attached. Lasee informed there are currently four legal assistants who were hired at below-market wages and this resolution would bring those wages up to the level of the other legal assistants. Lasee noted that all of the legal assistants are doing the same work and have the same duties. This would be covered by reducing the corresponding amount for LTE Co-op/Intern.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

2. Public Safety Communications: Review of 2019 department budget.
Page 90, Budget Book

Public Safety Communications Director Cullen Peltier informed not much has changed in his department or budget. He did note the maintenance for equipment is up a little because there are two one-time expenses for 2019 and then it will go back down in 2020. The maintenance contract for software for 2019 will be really low because they will be under warranty for the CAD project, but it will go back up again in 2020 when the maintenance contract is done.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve Public Safety Communications 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

a. Emergency Management – Review of 2019 department budget.

Emergency Management Director Jerad Preston reported his budget is pretty much the same as in the past, although there have been some small increases on some of the grants they receive. Other than that, everything is status quo from last year for the operating budget.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve Emergency Management 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson arrived at 1:07 pm.

3. Medical Examiner: Review of 2019 department budget.
Page 84, Budget Book

Medical Examiner Director of Operations Barry Irmen said there are no major changes in the budget although some money has been added for training to facilitate training in Dane County. In addition, some of the revenue lines have been changed based in direction from administration. Other than that, the budget is pretty straight forward.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve Medical Examiner 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Sheriff: Review of 2019 department budget.
Page 97, Budget Book

Chief Deputy Todd Delain presented the Sheriff's budget. He informed Sheriff Gossage wanted to make the Committee aware of two things. First, the medical services contract for the jail went out for RFP and the RFP came back after the Sheriff had met with the County Executive regarding the budget. The RFP for jail medical had not been done in approximately five years which is the maximum amount of time you would want to go without sending out for reevaluation. The Sheriff's Department estimated a three percent increase in medical costs and that was included in the budget, however, when the bids came back, they were significantly higher than that. There were three responses to the RFP and the company currently being used came in with the lowest amount, but it was still significantly more than was budgeted. This bid was still about \$400,000 lower than the second highest bid and close to \$1 million dollars less than the other bid. This has resulted in the Sheriff's Department coming into the 2019 budget with a structural deficit of about \$124,088.

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Weininger said by law the budget has to be balanced. The options would be to make \$124,088 in cuts or use fund balance to cover the shortfall. Weininger continued that the County is at levy limits and an additional \$730,000 has already been added to the Sheriff's Department budget for other things that required additional funds. Weininger will continue to review this to see if there are other options. He continued that if this would have been known prior to the budget being put together, some of the allocations could have been changed to other departments. If it is the intent of the Committee to take the funds out of the general fund, Weininger suggests passing the budget the way it is and then dealing with it on the Board floor. The other option would be to make cuts to the other budgets before the Committee. The last option would be to increase revenues, but Weininger does not know any way to do that.

Gruszynski asked about the increase under contracted services for the prisoner transport contract which is up about \$376,000 in this budget and asked when the last time was that was put out for RFP. Delain said that went out for RFP last year and that RFP did not come back until after the budget meeting. The cost increased again this year so what is shown in the budget book is actually two years' worth of increases. Gruszynski said he was frustrated that this is the first time he is hearing about these increases because it does not give a lot of time for the Committee to go through the line items and see what the possibilities are and he noted that others on the Committee share that feeling.

Buckley noted that after Sheriff Gossage was elected, the Sheriff's Department typically returned money to the general fund at the end of the year. He noted there are many things in the budget that can fluctuate such as fees collected, money from the canteen and gas expenses. Further, he noted the Sheriff's Department is pretty good about managing open positions and being sure they are needed before they are filled.

Gruszynski said his preference would be to approve the budget as is and then come back and fill in the gap with general revenue and he noted that that has been done in other areas. Weininger said the only time he can recall using fund balance is for one time projects, not for operational costs because doing so creates a structural deficit. There is a difference using one time money for capital and one time money for operational expenses. Borchardt is agreeable to passing the budget as is today as long as changes can still be made on the Board floor.

Delain said the second thing Sheriff Gossage wanted the Committee to know is that money that had been set aside for protective status for correctional officers may no longer be in the budget as proposed. Sheriff Gossage has supported protective status and Delain said that if he is elected as Sheriff he will also support protective status for correctional officers 100% and will continue to fight to get protective status back. He noted that the Board has supported this overwhelmingly and feels it is extremely important to bring up to the Committee that those funds are definitely not in the Sheriff's Department budget and possibly are not available in any other budget. This could cause issues assuming the change to protective status occurs which Sheriff Gossage is confident will. Sheriff Gossage has indicated he will continue to support the change as a civilian. If the protective status would have been approved in 2018, the County Board had approved funding and it would have gone through. If it happens in 2019, funding could be an issue. Sheriff Gossage asked Delain to pass this information along to the Committee.

Weininger said the County Board has been supportive in trying to provide protective status for the jailers and last year roughly \$300,000 was placed in a special line item in general revenue to cover the increase if the bill would have passed the Senate. Due to the shortfalls talked about earlier, that money was one of the only sources available and since it is not law yet those funds were used to cover a shortfall. The funds put in there in 2018 were likely not enough as should have been put in there and, in addition, with the expansion of the jail, that number will now increase to somewhere in the area of \$400,000 - \$450,000.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve Sheriff's Department 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

a. Resolution Regarding Adding a Sergeant/Investigator to the Sheriff's Department Table of Organization.

Delain said this is something the department has been looking at for a few years. There has been a significant increase in caseload so they did a study and examined numerous law enforcement agencies, both county and municipal, with similar populations and caseloads and they have determined that while Brown

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County investigators have about 30 – 40 open cases at a time, the number should be closer to 12. They are looking at increasing the investigative staff but Delain noted that through contract a vast majority of that is covered and the resolution only covers the County's portion on the levy; the rest of the cost gets spread out through the municipalities the Sheriff's Department contracts with.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

b. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Drug Task Force.

This is in regard to an Advanced Intelligence Analyst and there would be no budget impact. The cost associated with this is covered by the high intensity drug trafficking area grant funding so there is no cost to Brown County taxpayers to bring it in line with what that positions gets in other parts of the state. The grant is an annual grant that renews each year. If the grant were to be lost, the position would be lost as well.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

c. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Mechanic Intern.

Delain explained for a number of years the Sheriff's Department has been getting mechanic interns from high schools throughout the county. Interns typically go to school in the morning and then come to the Sheriff's Department to work in the afternoons and they receive credits as well as experience. Currently the pay for the intern is \$7.75 an hour and they are having a difficult time finding someone to work for that amount. This resolution would increase the hourly rate for the intern position to \$9.50 which will hopefully result in being able to fill the position.

Buckley suggested the rate be increased to \$10.00 and asked if Delain could find something in the budget to offset that. Delain said they are at the max and will already be going into 2019 with a structural deficit. The intern position is a half time position and the estimated hours for the year are 1,040. Putting the pay at \$10 will result in a need for an additional \$520 and Delain feels that is something they can find somewhere, perhaps out of the gas budget. Gruszynski asked Delain if he felt going from \$9.50 to \$10.00 will result in an easier time filling the position. Delain feels \$10.00 an hour would definitely be more appealing and make the position easier to fill. Borchardt asked if there are any grants available for interns. Delain said they are constantly looking at grants, but he is not aware of anything available for interns.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to amend the resolution to increase the LTE Mechanic Intern pay to \$10.00 an hour raising the total annualized budget impact to \$2,522.00 with an offsetting cut in the amount of \$561.00 to the vehicle gas budget. Vote taken. MOTION CARRIED UNANIMOUSLY

d. Resolution Regarding Increased Hours for the Clerk Typist III Position in the Sheriff's Department Table of Organization.

Delain said this is in regard to the Evidence Property Manager position. With the amount of evidence coming in as well as the processing of digital evidence that has to go out the DA's office and other places, it is not possible to keep up with the work. This resolution would increase the weekly hours for this position from 37.5 to 40.

Motion made by Supervisor Gruszynski, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

e. Resolution Regarding Changes to the Sheriff's Department Table of Organization.

This resolution would eliminate the Computer Forensic Crime Analyst position and create an Advanced Computer Forensic Analyst position. Delain explained when the Computer Forensic Crime Analyst position

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was created, they tried to figure out the title and wages and what they found was that this position is not competitive with similar positions across the state. The goal is to bring the position more in line with what the duties are and making the wage consistent with that. This would bring the position much closer to market.

Gruszynski asked if this position is included in the class and comp that is supposed to be done by the end of the year. Delain responded that this would rectify the issue and additionally better define what they are looking for with the Computer Forensic Analyst position. Weininger added that this is more a realignment of duties as opposed to just an increase in salary.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

5. Court System:

Page 69, Budget Book

a. Circuit Court, Commissioner, Probate: Review of 2019 department budget.

Office Manager Michelle Wallerius informed the budget has remained relatively the same with the exception of a slight increase for jury expenses which have increased this year and was budgeted for next year. In addition, medical exams and competency exams have increased in the Register of Probate office and an adjustment has been made in the budget for that.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

b. Clerk of Courts: Review of 2019 department budget.

Clerk of Courts Vander Leest and Financial Operations Manager Andy Lauscher presented the Clerk of Courts budget. A handout was provided, a copy of which is attached, which provides a summary of the budget. Vander Leest reminded the Committee that when he took office the deficit in the Clerk of Courts office was almost \$300,000. Over the years he has been in office that deficit has been reduced significantly, but the deficit still exists.

Vander Leest outlined the information on the budget summary and elaborated on the Supreme Court decision to increase all court appointed attorneys to \$100/hour effective in 2020. He said he has talked to Judge Atkinson about making adjustments starting in June, 2019 so there is money on hand for 2020 because some cases will go on for 6 months to one year. There have also been some conversations in other counties about adjusting criminal cases by asking for deposits. Right now they do wage assignments in criminal matters, but about half of those are not followed through on for various reasons. Bills for criminal cases are often \$750 - \$1,000 at the current rate of \$70, so the expenses will obviously go up when the rates go up and they end up chasing a lot of money on these cases. Vander Leest does not think it is likely for the state to come forward with much extra funds to offset the increase. This was discussed at the recent Clerk of Courts conference and there were suggestions as to how counties could try to reduce the impact. Those ideas included moving more debt to SDC to increase revenues to offset some of the increase and they also talked about monitoring expenses closer and adjusting deposits.

Borchardt asked about the travel and training allocation and asked Vander Leest how much he does of that. Vander Leest said there are three Clerk of Courts conferences each year. The first conference of the year focuses on court operations and outlines all the yearly changes and Vander Leest attends that with his Chief Deputy to stay informed of what is going on. There is also a summer and fall conference, but he does not go to both of those; it just depends what is going on. This year he also attended the juvenile conference because juvenile cases are going to e-filing in 2019 and he wants to keep on top of that. Vander Leest also

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said he has worked to have bilingual clerks and they will be sending a Deputy Clerk to orientation and then through the state certification process and there are funds in training and travel for that as well.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to approve the Clerk of Courts 2019 budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to move the Division of Public Safety 2019 budget on to the County Board. Vote taken. MOTION CARRIED UNANIMOUSLY

****NON-BUDGET ITEMS****

Comments from the Public on Non-Budget Items - None

1. Clerk of Courts - Budget Status Financial Report for August 2018 (Unaudited).

Clerk of Courts John Vander Leest said the Clerk of Courts office is still in the red in the area of \$50,000 - \$60,000. There may be an increase in revenue from the collection cases sent to SDC.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

With regard to Item 15, Vander Leest said the Clerk of Courts is not a voting member of the Criminal Justice Coordinating Board, but he feels it would be wise to make the Clerk of Courts a voting member.

2. Emergency Management – Budget Status Financial Report for August 2018 (Unaudited).

Preston informed Emergency Management is tracking on schedule. He noted that Item 6 on this agenda is for Emergency Management and not Public Safety Communications and that item was taken at this time.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to suspend the rules to take Item 6 at this time. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in the proper format here, Item 6 was taken at this time.

Circuit Court, Commissioners, Probate

3. Budget Status Financial Report for August 2018 (Unaudited).

Wallerius informed the budget is on track.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Budget Adjustment Request (18-105): Reallocation between two or more departments, regardless of amount.

This budget adjustment is to transfer funds from General Government to Circuit Courts Branch 6 for audio upgrade. The old audio equipment is obsolete and unable to be repaired. Teleconferencing is currently

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unavailable in the courtroom. Funding for this upgrade will come from the County's contingency fund which has funds available to cover this purchase.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Safety Communications

5. Budget Status Financial Report for August 2018 (Unaudited).

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Budget Adjustment Request (18-104): Any allocation from the County's General Fund.

This budget adjustment is for the additional Hazmat Equipment grant revenue awarded and the additional use of Hazmat fund balance related to the Hazmat supplies and equipment.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Medical Examiner

7. Budget Status Financial Report for August 2018 (Unaudited).

Irmen informed the budget is on track with no problems.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Medical Examiner Activity Spreadsheet.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Resolution Regarding Changes to the Medical Examiner Department Table of Organization.

Irmen said based on a decision from Corporation Counsel, the investigators cannot be exempt employees. This resolution will make the investigator positions non-exempt.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Medical Examiner's Report.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Sheriff

11. Budget Status Financial Report for August 2018 (Unaudited).

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Key Factor Report through September 2018.

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Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Budget Adjustment Request (18-103): Any increase in expenses with an offsetting increase in revenue.

This budget adjustment is to increase grant revenue and related expenses to participate in a Wisconsin Emergency Management grant. The grant provides funds for training in the use of emergency police services/protestor device training. There is no match required for this grant.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Sheriff's Report.

No report; no action taken.

Communications

15. Communication from Supervisor Brusky re: That the Brown County resolution establishing a Criminal Justice Coordinating Board be amended to add a Treatment Court Judge as a voting member. *Held for one month.*

Buckley informed that Judge Atkinson has been working diligently to try to clean up the makeup of the Criminal Justice Coordinating Board. He suggested this communication be referred to the Criminal Justice Coordinating Board so they can weigh in on this. He noted there are some citizen members that show up to the meetings and others that do not. A letter that had been delivered by Judge Atkinson was distributed, a copy of which is attached. In the letter Judge Atkinson asked that the Public Safety Committee not take any action on this communication at this time and indicated that this item will be included on the agenda for the next Criminal Justice Coordinating Board meeting. Brusky was agreeable with this.

Hemery explained that standing committees can appoint subcommittees and the Chairman is typically the one who would choose the members to sit on the subcommittees. The people being appointed also have to consent to serve and that is an issue that may come up on the next agenda item. If this is referred to the Criminal Justice Coordinating Board, Hemery will attend that meeting and go over these issues with them at that time. He also suggested, as Buckley indicated earlier, the issue of appointing a Treatment Court Judge as a member of the Criminal Justice Coordinating Board be referred to Judge Atkinson for review and recommendation. That way the Judges could come back with a recommendation regarding that and the Criminal Justice Coordinating Board can come back with recommendation regarding the makeup of the Board.

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to send to Judge Atkinson and hold until this Committee receives a recommendation. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Communication from Supervisors Brusky and Schadewald re: This is our request to form a Criminal Justice System Efficiency Improvement Work Group. This multi-function team would seek to identify opportunities to increase the justice system's operational efficiency and recommend specific actions to contain the growth and/or reduce the system's operating costs. *Motion to refer to Criminal Justice Coordinating Board to bring back a report at the October Public Safety meeting regarding the System Efficiency Improvement Work Group.*

Motion made by Supervisor Nicholson, seconded by Supervisor Borchardt to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Review Minutes of:

a. Local Emergency Planning Committee – LEPC (July 10, 2018 and September 11, 2018).

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney - No additional items.

Other

18. Audit of bills.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to acknowledge receipt of the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

19. Such other matters as authorized by law - None

20. Adjourn.

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to adjourn at 2:20 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

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PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on September 13, 2018 at 7:30 am in the Karen H. Dorau Memorial Conference Room at the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Members Present:	Judge William Atkinson Jail Lieutenant John Mitchell Public Safety Committee Rep. Pat Buckley County Executive Troy Streckenbach Human Services Director Erik Pritzl Citizen Rep. Christopher Zahn	Jail Captain Heidi Michel Human Services Committee Rep. Joan Brusky District Attorney David Lasee Probation and Parole Rep. Jennifer Hornacek Citizen Rep. Tim Mc Nulty
Members Excused:	Sheriff John Gossage Public Defender Jeff Cano	Citizen Representative Bob Srenaski Green Bay Police Chief Andrew Smith
Others Present:	Treatment Court Supervisor Mark Vanden Hoogen Family Services Rep. Angela Steuck Supervisor Megan Borchardt	

1. **Call Meeting to Order.**

The meeting was called to order by Chair Judge Atkinson at 7:30 am.

2. **Approve/modify Agenda.**

Motion made by Erik Pritzl, seconded by Tim Mc Nulty to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. **Approve/modify Minutes of July 12, 2018.**

Motion made by John Mitchell, seconded by Erik Pritzl to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. **Jail population numbers (Sheriff).**

Lt. John Mitchell introduced Jail Captain Heidi Michel to the group. He informed the jail is currently at 92% capacity with 25 inmates being shipped out.

5. **Criminal Justice System Efficiency Improvement Work Group (Supervisor Brusky, Bob Srenaski).**

Joan Brusky informed a meeting was held on August 30 which was attended by 8 people; however, one person has now decided not to participate on the work group. She said the work group was unaware that the membership had to be approved before they could meet, but the meeting did happen and there was a power point presentation by Bob Srenaski and they discussed some of the issues outlined. They now have a list of members for approval by Judge Atkinson and after that is done, the work group will schedule another meeting.

Judge Atkinson referenced an e-mail from Corporation Counsel that outlined some concerns with the legality of the group being set up. Corporation Counsel indicated that he wished to get clarification from the County Board as to what the regulations should be on subcommittees of committees, especially with regard to costs and expenses and there were also some concerns as to who was going to be participating in the work group. Corporation Counsel ultimately asked that the work group be held in abeyance until some of these things are ironed out. The other concern of Corporation Counsel was that he had reviewed minutes of earlier CJCJB minutes and there was an indication that the work group would be held in abeyance at this time while waiting to see if the Criminal Justice Department is approved. Judge Atkinson continued that he brought this up at the judge's meeting and there were some concerns regarding the work group and what direction

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they are going and what they plan to do. It was indicated that the judges do not know enough about the group yet, but it appears to be a group that is going to be highly driven by numbers and statistics. The concern of the judges is that while this committee is a cohesive group, it actually represents a few different branches of government and there are concerns that there may not be recognition of this when recommendations are made based solely upon numbers. If the work group is number and data driven, they may not be aware of the entire body of case law and statutes that need to be complied with in operation of the courts. The judges are asking that the work group hold off until Judge Atkinson has a conversation with Srenaski so he can find out what exactly the intent and goals of the work group are to be sure the work group understands the judges' position concerning any directives that would attempt to alter the court operations without input from the judges as to what is required by statute and case law.

Brusky informed they were going to wait on this, but at the August Public Safety Committee meeting, they were given repeated direction to get started and they want the work group to fall under the new Criminal Justice Department, so they went ahead because it was asked of them to do so. The meeting was then incorrectly held because the membership was not approved, but the work group did not know that they were supposed to do that and she apologized for the oversight. The work group does have a mission, a charter and the proposed membership as well as the cost and equipment that will be involved. The group will be data driven only; they do not intend to make any demands or anything of that nature – they are just a volunteer group that has no ill intent and they have said that they can be disbanded if the Chair of the CJCB wishes to do so. Judge Atkinson assured the judges never felt there was any ill will; they just became concerned when they received the e-mail from Corporation Counsel. Before the proposed members are appointed to the work group, Judge Atkinson would like to have a discussion with Corporation Counsel to be sure the work group and its membership is proper. Brusky assured the work group will go through the proper channels on this.

Judge Atkinson said another concern was taking away employee work time by those employees on the committee. Brusky acknowledged that there could be a cost for this and she had talked with County Executive Streckenbach who informed her there were some funds that may be available, but she pointed out a number of those on the work group are volunteers and others are department heads. County Executive Streckenbach said there were conversations about how the work group was being formed and the requirements for open meetings and concerns of what the workload would be of staff that is outside of their normal mission. Buckley said prior to the agenda for the work group meeting coming out, he had concerns about open meeting requirements and he also has concern that the CJCB approved the work group, but the work group does not really have a mission and based on the work group's agenda, it appeared to be what the CJCB is working on. He feels it would be counterproductive to have a workgroup working on the same things the CJCB is working on. In addition, Buckley said so far it seems the work group is taking a shotgun approach to getting information from all different angles and while he can appreciate that, looking at the judicial side and jail side, the numbers do not tell everything. Numbers do not necessarily tell what the problem is and, in addition, the work group would not know if there are certain contracts that are being renegotiated so that information would be flawed as well. Buckley said the proposed membership of the work group does not include anyone from the Sheriff's Department or jail. A group that is solely data driven will not tell the whole story and will bog us down. Streckenbach said the original intent of the work group being formed was to dig into the numbers. Srenaski is a citizen who is trying to do something good and he was given enough leeway to take a path. As the work group moved forward, it was realized they were not following the appropriate guidelines of how we operate as a government so it was brought back in. There are concerns by the judges, Corporation Counsel and the Public Safety Committee and those concerns are all being addressed. Streckenbach said Judge Atkinson is ultimately going to be appointing the members to the work group and he can make his concerns very clear to the work group. Streckenbach said Srenaski is doing his best but noted that he has not worked within government before. After all of the concerns are addressed, this Board can reassess this and decide whether the mission of the work group is really what the CJCB wants because in the end it is the CJCB that will decide whether the work group moves forward. The concern seemed to be that the work group was going to be required to do a lot of ground work outside the CJCB meetings and that was his concern.

Judge Atkinson said he was glad Srenaski asked to meet with him to educate him on what direction the work group intends to go. Brusky said that just because the work group intends to produce data, it is up to those that receive the data to interpret it. The work group wants to produce the data that will be helpful to the county. She added that in September, 1992 there was a resolution establishing the CJCB and the recommended duties included to form technical work groups composed of county agency staff and other relevant public and private sector persons to develop and refine new policies and program initiatives.

6. **New Treatment Court Grant Project: Family Drug Treatment Court Proposal (Erik Pritzl, Mark Vanden Hoogen).**

Pritzl informed there are not any updates to the new treatment court grant project other than what was discussed at the last meeting, however, there is an overall update on TAD grants. Treatment Court Supervisor Mark Vanden Hoogen said the county is currently in year three of a five year grant cycle that provides funds to the heroin and drug treatment courts. Each year there is a non-competitive grant that needs to be submitted that requires a lot of information and he will be reaching out to some of the members of the CJCJ for information and also talking to Judge Atkinson about a letter of recommendation. This grant is crucial to the treatment courts and covers approximately 60% of the overall expenses of the treatment courts.

7. **Youth Correction Update.**

Pritzl said he asked this item to be included on the agendas because there are a lot of changes going on in this area, but the rules for a facility or program design have not been established. DA Lasee said he is on the work groups for facility and programming and the recommendations for programming have been completed. Those recommendations will go to the Department of Corrections who will make a permanent rule, although they are now in the process of putting together temporary rules that will go into effect around the first of the year. Lasee will be attending a meeting soon to talk about site locations for the facilities.

Pritzl said they are curious to see where people want the facilities and how many and where they will be placed. Counties are in a holding pattern because they do not know what the requirements are, but there will be grants for construction released early next year with a fairly quick turnaround because they want the facilities up and running pretty quickly to replace Lincoln Hills and Copper Lakes.

Streckenbach informed the position of the WCA is that there is not enough money to build and the concern from the County's perspective is that in 2020 the State said counties have to have a location for the youth. Brown County sends about nine individuals a year to Lincoln Hills and this puts Brown County in an interesting predicament. At this time, he is not looking at Brown County becoming one of the locations for juvenile corrections. Pritzl added Brown County is more focused on secure detention and less focused on the correctional aspect, but there are some counties in this region that are interested in this and there are also some private agencies that are interested. Lasee said one of the big unanswered questions is if a facility could be used for both secure detention and corrections. Streckenbach said if dual usage is a possibility, he feels Brown County should go after it because there is a great opportunity to manage numbers from a long term cost standpoint. From a program standpoint, Pritzl said the preference is to keep youth in the county if possible.

Lasee said the dual role is very unclear at this time. The legislators who sit on the committee provided feedback that they were there to make changes that may be necessary to make the dual purpose model work. Lasee said it does not make sense to have a space with all the best practices programming for just the corrections population because the corrections population in the state is pretty small. It does not make sense to have the kids in secure detention stuck in a jail; it would make sense to have the kids in secure detention have the same best practices found in a corrections facility.

Streckenbach said from the WCA's perspective, there needs to be a push for more money as well as the dual use. If dual use is a possibility, Streckenbach questioned if we are looking at how to do that. Pritzl said they are not looking at that yet and noted it would not be desirable to have the corrections population overlapping with the secure detention population in the same units. The jail would have to be involved with determining how to keep the two separated. Streckenbach said there has only been one county that was willing to pay for guaranteed two spots. Lt. Mitchell said there are facilities in the state that do have non secure and secure facilities that do not necessarily share the same resources but are still attached.

8. **Future Agenda Items, if any.**

Judge Atkinson asked that if anyone has any agenda items they would like to see in the future, they let Michele Wallerius or County Board staff know.

9. **Other such matters as authorized by law.**

Judge Atkinson informed the judicial rotation has been changed to try to increase the flow of criminal cases. Beginning January 1, all eight branches will be conducting criminal court which should result in a flow increase of about 25%. The

judges understand that this creates incredibly great pressure on the DA's office but it should result in faster processing of criminal cases which will then help reduce the jail population.

At this time Mark Vanden Hoogen informed he had been contacted by individuals who asked for a review of the risk assessment tool being discussed and he presented a power point presentation on this, a copy of which is attached.

Brusky informed she currently has a communication into the County Board regarding an amendment to add a treatment court judge as a voting member of this Board and she conferred with Corporation Counsel on this and said they had also recognized some other issues within the CJCJ and they intend to do a joint amendment to the resolution for the formation of the CJCJ.

11. Adjourn.

Motion made by Pat Buckley, seconded by Troy Streckenbach to adjourn at 8:25 am. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

Public Safety Assessment (PSA)



National Institute of Corrections

NIC completed a "Jail and Justice System Assessment (JJSA)" of the Brown County Jail in March 2017

- The purpose of the JJSA is to determine the need for improvements to the existing jail and operations and to determine the need for improvements to enhance the effectiveness of the overall justice system.

Involved all levels of Stakeholders within the Brown County Criminal Justice System

- Stakeholders agree that there is a need to "treat the core problem" and that "if you build it, they will come", so that just building without an approach to address the needs of the inmates is not a long term solution.

Preliminary Assessment Findings

- Need to establish a **robust** Pretrial Services program and resources to reduce delays in processing cases.
- Better system coordination leading to improved access to services and more seamless transition as offenders move through the criminal justice system.

Recommendations- #2: Establish Work Sub-Committees within the Criminal Justice System for policy evaluation and implementation

- Recommendation within that was the CJCB should consider the possibility of creating new alternative programming and perform a cost-benefit analysis for each recommendation

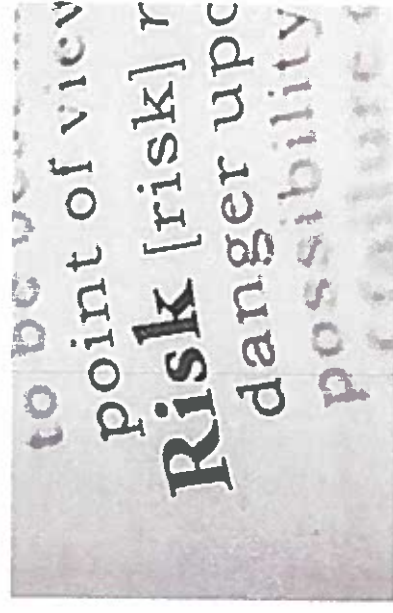
Risk

What is Risk?

For some "risk" is a concept associated with the seriousness of a crime (ex. Felony poses a higher risk than a misdemeanor). In actuality, however even though a felon has been charged with a more serious offense than a misdemeanor, his or her relative risk of reoffending has nothing to do with the seriousness of the crime. "Risk" refers to the probability of re-offending. Lower Risk is one with relatively low probability of reoffending (few risk factors). Higher risk has a high probability of reoffending (many factors) - Lowenkamp & Latessa (2004)

Examples of Risk Assessments in everyday life-

- COMPASS
- Determining Health and Car Insurance premiums
- Personal Health Assessments (PHA)



Risk & Services

Higher Risk- More Intensive Supervision Services

Higher Need- More Intensive Treatment Services

Higher Risk/Higher Need- Typically requires full array of Treatment and Supervision services

Lower Risk- Less Intensive Supervision

Lower Need- Less Intensive Treatment Services

Low Risker/Lower Need- Typically do not require the full menu of services



Research & Risk

“According to what is known as the risk principle the most effective and cost-efficient outcomes are achieved when treatment and supervision services are tailored to the (1) Prognostic Risk Level and (2) Criminogenic Needs of the Participants” - **Andrew & Bonta, 2010; Taxman & Marlowe, 2006**

“Matching Supervision and treatment to an offender’s unique criminal risk factors and needs with proven programs significantly improves offenders outcomes, reduces recidivism and enhances public safety” - **Andrews (2006); Aos, Miller, Drake (2006); Mackenzie (2006); Taxman (2002)**

Research & Risk

"Deliver interventions in a manner consistent with client's level of functioning and motivation, and provide an adequate dosage of intervention to realize reductions in reoffending. Do not target low risk clients or put them in prolonged treatment with higher risk clients" - National Drug Court Institute (2015); Lowenkamp & Serin (2015)

"Providing too much treatment or too much supervision is not merely a potential waste of scarce resources. It can increase crime or substance abuse by exposing individuals to more seriously impaired or antisocial peers, or by interfering with their engagement in productive activities such as work, school, or parenting." - Lowenkamp & Latessa (2004); McCord (2003)

Why use a Risk Assessment Tool?

When Objective Assessment is used (Utilization of a Risk Tool):

- Not influenced by personal feelings, interpretations, or prejudice
- Based on criteria that we know leads to future criminal activity and failure to appear and assigns appropriate level of supervision and needs for individuals
- Based on facts of participant and is uniform across evaluators which helps to minimize racial bias.
- "An abundance of empirical research has shown that actuarial risk assessment is more accurate at risk prediction than sole reliance on professional judgement- Andrews, Bonta, & Wormith (2006); Grove, Zald, Lebow, Snitz, & Nelson (2000); Latessa & Lovins (2010)

When Subjective Assessment is used (Clinical Judgement):

- Based on "gut" feeling or based on charges of individual
- Can be based on evaluator's bias or the effectiveness of manipulation of defendant and the end result can be different for each evaluator based on those biases
- "Be wary of overriding risk estimates with clinical judgement. Validated risk scales are more accurate in predicting client outcomes than clinical judgement" - National Drug Court Institute (2015)

Public Safety Assessment



What is the Public Service Assessment (PSA)?

It is a pretrial risk assessment that Judges can use when deciding whether to release or detain a defendant before trial. PSA uses neutral reliable data to produce three risk scores: Likelihood of committing new crime, likelihood of failing to return for future court hearing, and likelihood of future violent criminal activity.

When the assessment is completed scores fall on a scale of 1-6, with higher scores indicating a greater risk level.

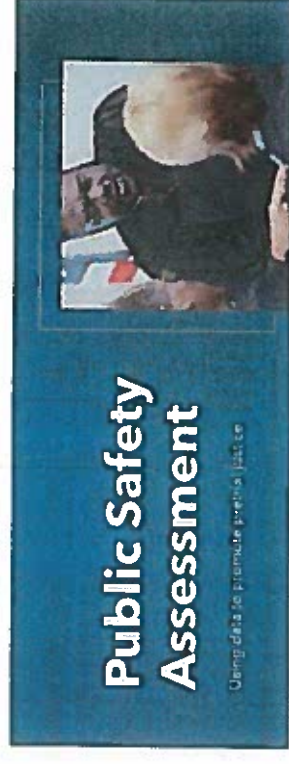
- The scale scores are then converted into recommendations for each defendant that a judge may choose to follow (or not)
- This objective information is provided to the Judges to help them gauge the risk of pretrial failure and is not a replacement for Judicial discretion. This should be used in conjunction with their knowledge and judicial experience.

How was the PSA Developed?

It was developed/created using the largest, most diverse set of pretrial records- **1.5 million cases across 300 Jurisdictions.**

Researchers analyzed the data to determine which factors are the most predictive of new criminal activity, new violent criminal activity, and failure to appear.

The PSA Algorithm was broken down into 9 factors



PSA- 9 Algorithm Factors

Whether the current offense is violent

Whether the person had a pending charge at the time of the current offense

Whether the person had a prior misdemeanor conviction

Whether the person has a prior felony conviction

Whether the person has prior convictions for violent crimes

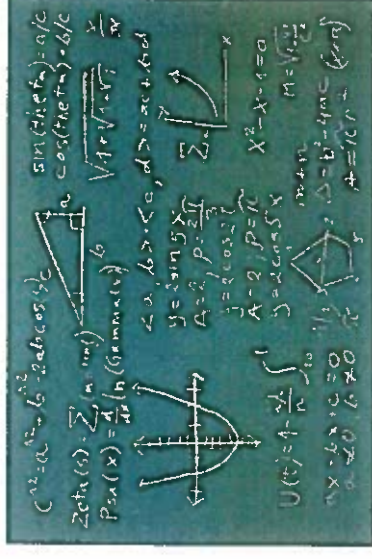
The person's age at time of arrest

How many times the person failed to appear at a pretrial hearing in the last two years

Whether the person failed to appear at a pretrial hearing more than two years ago

Whether the person has previously been sentenced to incarceration

This is the only Risk Assessment Tool that makes the factors and algorithm publicly available



PSA- Breakdown of Factors

Failure to Appear- Pending Charge at the time of offense, Prior Conviction, Prior failure to appear pretrial in past 2 years, Prior failure to appear pretrial older than 2 years

New Criminal Activity- Age of current arrest, Pending charge at the time of the offense, Prior misdemeanor or conviction, Prior felony conviction, Prior failure to appear pretrial in past 2 years, Prior incarceration

New Violent Criminal Activity- Current violent offense, Current violent offense and 20 year old or younger, Pending charge at the time of offense, Prior conviction, prior violent conviction

Pretrial Assessment Dashboard

New Criminal Activity (NCA) Score



Elevated risk of violence

Failure to Appear (FTA) Score



Current Charge(s)

- Aggravated assault, first degree
- Poss. marijuana

Recommendation

Release not recommended

PSA- Scale

	NCA 1	NCA 2	NCA 3	NCA 4	NCA 5	NCA 6
FTA 1	Level 1 & ROR	Level 1 & ROR				
FTA 2	Level 1 & ROR	Level 1 & ROR	Level 2 & ROR	Level 3 & ROR	Level 4 & ROR	
FTA 3		Level 2 & ROR	Level 2 & ROR	Level 3 & ROR	Level 4 & ROR	Level 5 & Financial
FTA 4		Level 2 & ROR	Level 3 & ROR	Level 4 & ROR	Misd. Level 5 & ROR Fel. Level 5 & Financial	Level 5 & Financial
FTA 5		Level 3 & ROR	Level 3 & ROR	Misd. Level 4 & ROR Fel. Level 5 & ROR	Level 5 & Financial	Level 5 & Financial
FTA 6				Level 5 & Financial	Level 5 & Financial	Level 5 & Financial

	Level 1	Level 2	Level 3 (Standard)	Level 4 (Enhanced)	Level 5 (Intensive)	Level 5 (Intensive)
Bail	ROR	ROR	ROR	ROR	ROR	Cash
TOT	No	No	Yes	Yes	Yes	Yes
Face to Face Contact	No	No	1x/month	Every other week	Weekly	Weekly
Alternative Contact	No	1x/month	1x/month	Every other week	No	No
Supervised Conditions	No	No	As authorized	As authorized	As authorized	As Authorized
Court/Date Reminder	No	Yes	Yes	Yes	Yes	Yes
Criminal History/CJIS	No	Yes	Yes	Yes	Yes	Yes

System Examples & Successes

Outagamie County Transitional Services

Breakdown of risk levels

- High Risk: 52%
- Moderate Risk: 29%
- Low Risk: 19%

2017 Results

- 90.7% Attended all court appearances
 - 2016 had a 75% Attendance Rate
- 88.4% Not charged with a new criminal offense



Information provided by: Bernie Vetrone, Director of Criminal Justice Treatment Services

Waukesha County Pretrial Services

Jail Screenings

- 2,722 inmates in 2017

Pretrial Services

- Served over 400 defendants in 2017
- 86% attended all court appearances
- 97% no new criminal activity

Pretrial Intoxicated Driver Intervention

- Served over 700 defendants in 2017
- 96% attended all court appearances
- 96% no new criminal activity



Milwaukee County Pretrial Services

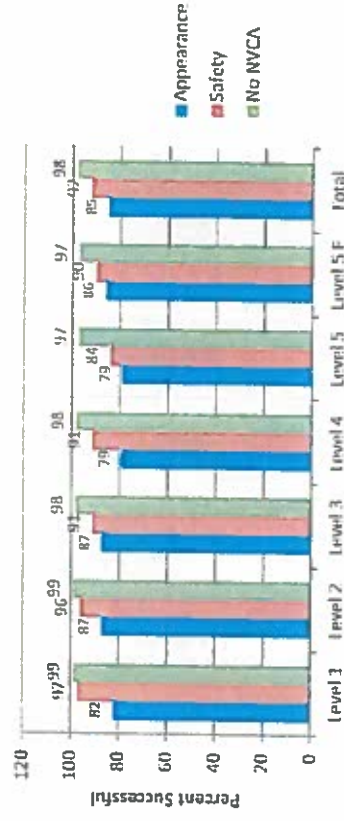
Jail Screening

- 14,684 assessments completed in 2017 utilizing Public Safety Assessment (PSA)

Pretrial Services

- Court followed the recommendations 85% of the time
- There was 65% release rate across the supervision levels
- Served 3,390 individuals in 2017
- 85% attended all court appearances
- 92% no new criminal activity

Pretrial Success Rate



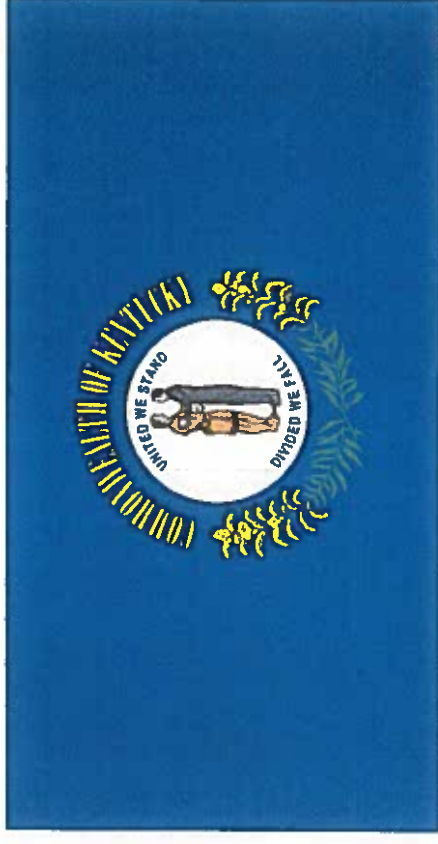
State of Kentucky

The wide ranging Public Safety and Offender Accountability Act of 2011 requires the courts and corrections authorities to incorporate risk/need assessments to inform decisions at multiple points in the criminal justice process – Kentucky HB463 (2011)

- Recognized as a leader of Pretrial Services as they started utilizing components of it in 1976

Started using PSA in 2015

- Completed 2 year study resulted in a dataset of 240,219 cases
- 164,597 (68.5%) were released Pretrial
- 85.2% success rate in attending court appears
- 89.4% success in no new criminal activity
- 98.9% success in no new violent criminal activity



**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on November 8, 2018 at 7:30 am in the Karen H. Dorau Memorial Conference Room at the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Members Present:	Judge William Atkinson Human Services Committee Rep. Joan Brusky County Executive Troy Streckenbach Citizen Rep. Christopher Zahn	Probation and Parole Rep. Jennifer Hornacek District Attorney David Lasee Citizen Rep. Tim Mc Nulty
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Members Excused:	Sheriff John Gossage	Citizen Rep. Bob Srenaski
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Others Present:	Treatment Court Sup. Mark Vanden Hoogen Family Services Rep. Angela Steuck District Court Administrator Tom Schappa	Corporation Counsel Dave Hemery Clerk of Courts John Vander Leest Jail Lieutenant John Mitchell
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1. **Call Meeting to Order.**

The meeting was called to order by Chair Judge Atkinson at 7:34 am.

2. **Approve/modify Agenda.**

Motion made by David Lasee, seconded by Tim Mc Nulty to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. **Approve/modify Minutes of September 13, 2018.**

Supervisor Brusky questioned why Jail Lieutenant John Mitchell was listed under "members presents" on the minutes from the November 8 meeting and further, why Jail Captain Heidi Michel was also listed. Mitchell explained that he was there representing the former Jail Captain while he was out. The newly appointed Jail Captain, Heidi Michel, was at the last meeting so he could introduce her as the new Jail Captain.

Motion made by Joan Brusky, seconded by David Lasee to amend the November 8, 2018 minutes by moving Jail Lieutenant John Mitchell to the "others present" section of the minutes. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Tim Mc Nulty, seconded by Joan Brusky to approve as amended. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. **Jail population numbers (Sheriff).**

Jail Lieutenant John Mitchell informed the Jail is currently at 92% capacity with 35 males shipped out to Oconto County and 5 females shipped out to Green Lake County. In addition there are 20 male federal inmates and 2 female federal inmates in the Jail.

5. **Criminal Justice System Efficiency Improvement Work Group (Supervisor Brusky, Bob Srenaski).**

Judge Atkinson noted he has not assigned any members to the work group yet. Corporation Counsel Dave Hemery said he has reviewed minutes from the Criminal Justice Coordinating Board (CJCB) from March, May and August 2018 and found that the creation of the Criminal Justice System Efficiency Improvement Work Group was approved in March, but the number of members, who they are, how they are appointed or what their term is was never determined. The July minutes from this body reflect that the work group that was approved was being held in

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abeyance and then on August 29 an agenda was received indicating the Criminal Justice System Efficiency Improvement Work Group had scheduled a meeting. Hemery attended that meeting and pointed out that although the work group was created in March, it was to be held in abeyance and then this was sent back to the CJC to address some issues.

On a broader level, Hemery pointed out that there have been issues in the past with subcommittees and ad hoc committees in that parts are left out when it comes to outlining the membership and things of that nature. Hemery indicated the Chairman of the Board of Supervisors will be asking him to draft a policy that any time a subcommittee or ad hoc committee is created, it is done by resolution. This will ensure that all subcommittees and ad hoc committees are in order and the membership and purpose of the subcommittees or ad hoc committees are spelled out. Hemery continued that the other reason a resolution will be required is to outline the fiscal impact as the taking of minutes of all of these groups stresses County Board staff who already take the minutes of the six standing committees of the County Board along with a number of other boards and subcommittees. Hemery noted the fiscal impact of a recently created subcommittee was estimated to be \$3,000 - \$4,000 per year. He said some committees take their own minutes and that is something Bob Srenaski said he would be willing to do for the Criminal Justice System Efficiency Improvement Work Group.

Hemery continued that this group can have a discussion at this meeting to fill in some of the blanks with regard to membership and purpose of the group. Brusky asked if a work group is considered to be the same as a subcommittee and needs to follow the same protocol of a subcommittee. She referred to a handout she provided; a copy of which is attached, which outlines Dunn County's Criminal Justice Collaborating Council and the work groups that fall under that council. She asked if the CJC were to have multiple work groups, if they would have to all go through a formal process to get a budget for each one, even if there is not a budget necessary. Hemery explained that when a standing committee creates a smaller group, it is either a subcommittee or an ad hoc committee. The main difference between the two is that a subcommittee runs for a long time with a broad purpose while an ad hoc committee has a very specific purpose and once the purpose is reached, the ad hoc committee is automatically dissolved. Hemery said most committees do not have a budget, but Brusky pointed out that one of the issues cited with the Criminal Justice System Efficiency Improvement Work Group was costs that would be associated with it. Hemery noted they have recently begun to look at costs to the County for things like preparation and distribution of agendas and the time spent by County Board staff sitting in the meetings and then preparing and distributing minutes. Brusky also asked if "work group" would be an inaccurate term. Hemery said there are a lot of variations in the names of groups, but they would all be either a subcommittee or an ad hoc committee.

Clerk of Courts John Vander Leest commented that typically subcommittee members are appointed by the County Executive. Hemery noted that the four citizen representatives on the CJC are appointed by the County Executive and confirmed by the County Board. He does not feel it would be unusual for a standing committee to create a subcommittee and also designate the membership, length of term, etc. He has seen that when citizen members are involved, there is often involvement from the County Executive and County Board. Vander Leest said if there was a subcommittee that needed a budget, there would likely need to be a motion and support from the County Board saying what the budget is and what it will be used for. Brusky reiterated that the budget of the work group was one of the issues of concern as pointed out in the last minutes.

The membership of the work group was discussed. Judge Atkinson informed his position with regard to the purpose of the group is to be consistent with the original resolution that created this and it would then come under the form of a technical work group consisting of public County agency staff and other relevant public and private sector people to develop and refine policy/program incentives. Hemery clarified that there really was not a resolution creating this, but said he had received correspondence from Bob Srenaski indicating Srenaski felt the group should consist of 5 - 8 individuals and that the charter should be limited to one year, but renewable by vote of the CJC. Srenaski also felt that the members should be approved by the Chair of the CJC. With regard to budget, Srenaski indicated the work group has no budget and has not requested one, but if funding is needed, a detailed request for approval would be submitted through the required County process. Hemery added that the Board Chair has put in a communication to have Hemery create a sort of fill in the blank resolution that can be used to create subcommittees and ad hoc committees and he could bring back a full County Board approved resolution or at least a draft of what he would want the Board to approve which would make it easier to create this subcommittee. Judge Atkinson said it would probably be easier to have something in front of us when we are discussing this. Hemery said if the CJC could give him some guidance as to how members are to be nominated, appointed and confirmed, he can draft something to bring back to the next CJC meeting for review and discussion.

Judge Atkinson asked if Srenaski and his group could move forward under the Criminal Justice Division that will be starting January 1. County Executive Troy Streckenbach said the Criminal Justice Division is budget neutral and there are meetings happening regarding the transition to that new model. Angela Steuck of Family Services added that they met recently with Human Services on this to talk about the transition period. It was decided that Family Services will continue to take intakes into the current day report center through December 31 and then re-evaluate how to move forward after the first of the year. There were discussions of a partnership until July 1 of next year at which time the day report center will be fully transitioned away from Family Services and into the new Criminal Justice Division concept. In the meantime, Family Services is committed to working together on staffing the day report center but Steuck noted that Family Services has already had one staff departure because of the transition. There have also been discussions of Human Services adding internal County staff to the day report center programming if necessary to ensure coverage.

Streckenbach questioned if the Criminal Justice Division would be the appropriate division to manage the work group. District Attorney David Lasee said once the Criminal Justice Division is up and fully ready to go, it would be the appropriate division to manage the work group with the understanding that the head of that division would be active in criminal justice system management, including efficiencies in the system. They would obviously have to have someone to supervise staff, and part of that would be to have someone in a role to help identify issues in the system and ways to improve them. That person could also potentially oversee the data collection so someone from the work group could go to the division head and tell them what data they want to analyze and the division head can then coordinate with the other appropriate County entities to get the data without having to have a formal subcommittee.

Streckenbach said in a perfect world, what Lasee described would work, but realistically, everyone already has a lot of work to do. He feels the data mining the work group is looking for is a little more involved and would require a lot of commitment and time. If the work group is coming to the division head requesting all this data mining, it would blow up into something that people stop working on. Lt. Mitchell added that there have been instances where the Jail has spent time creating reports that will not be used in running the Jail and they are eating up free reports that the County does not need. Later on when the County actually needs a report, the number of free reports available could be used up and will end up costing the County money.

Brusky referenced the handouts she provided and pointed out that the purpose of Dunn County's data work group is to provide guidance in the collection and integration of local criminal justice data consistent with the priorities of the CJCC Executive Committee in order to inform policy makers' decisions within Dunn County. This is somewhat comparable to what she and Srenaski are thinking of doing. Brusky continued that she had requested information from the Criminal Justice Coordinator of the Dunn County Criminal Justice Collaboration Division regarding the membership of their work group. Brusky was advised that the Dunn County Work Group meets every other month or as needed and the members includes the DHS Director, Clerk of Courts, District Attorney, DA's Deferred Prosecution Coordinator, DOC Probation Agent, Sheriff, Sheriff's Office Record Technician, Jail Huber Sargent, Police Crime Prevention Specialist, Police Records Technician, 911/Emergency Operations and the Executive Director of a domestic abuse shelter.

Judge Atkinson said he also has talked with Srenaski and knows what his intentions are. Judge Atkinson said he can draft a rough draft of a resolution to get the ball rolling. Hemery suggested Judge Atkinson provide information to him and he can put the information into resolution form. Judge Atkinson asked that if anyone has anything they would like to see in the resolution to get the information to him as soon as possible.

Vander Leest noted there seems to be a lot going on in Dunn County, but feels Brown County should just pick one area to focus on to help improve the justice system and its efficiencies and work towards that goal and then provide some recommendations. Brusky said she finds it very interesting that Dunn County is one-sixth the size of Brown County and has multiple work groups, while Brown County doesn't even have one work group. Streckenbach said the size and structure in Dunn County cannot be compared to Brown County due to the size of the County. Judge Atkinson said that if anyone feels something should be added to the next agenda to discuss other work groups, to let him know.

6. **Supervisor Brusky's request to amend membership of the CJCB (Supervisor Brusky).**

Judge Atkinson said there was a request to add a treatment court judge to the CJCB. He wrote a letter to the Public Safety Committee regarding this and asked that they refer this back because the judicial branch is a co-equal branch of government and it is the judges' position that the legislative branch should not be putting judges on boards or commissions without the judges requesting it. The judges believe the request should come from them rather than being added by the legislative branch. Judge Atkinson continued that the judges would like to speak with one voice and the goal is that the voice of one judge would be the voice of what the judges have collectively discussed. The judges meet monthly and they have open, free and frank discussions amongst themselves and they decide in that forum what the public position should be. It is the preference of the judges to have only one judge on the CJCB but noted that all judges should have an open invitation to come to these meetings to speak if they desire.

Further Judge Atkinson said when there is a lot of contact between the judges and the legislative branch, it results in a number of substitutions of judge cases. Judge Atkinson asked the CJCB to not approve the request to add an additional judicial member to this Board so that the judges can continue to speak with one voice.

Hemery noted he has looked into the committee structure of the CJCB and there are other areas that should be looked at so all changes can be made at one time. He provided a breakdown of the history of the membership of the CJCB, a copy of which is attached. The Resolution regarding the CJCB was last amended in August, 2018 and at that time the term *or designee* was added to several of the membership positions and Hemery suggested this Board examine whether that designation should be added to more of the positions.

Brusky asked if it would be appropriate to have a group formed to look at the membership of the CJCB and referenced the different membership that Dunn County has. Vander Leest feels having a subcommittee to look at the membership will slow things down and feels that the current group can discuss and determine the appropriate membership. He feels that adding *or designee* to many or most of the members would be appropriate and also feels that the Director of the Criminal Justice Division or designee should be added to the membership. In addition, Vander Leest suggested the Clerk of Courts or designee be added because many of the functions that go on with in the justice system involve the Clerk of Courts. Hemery suggested that individuals forward their suggestions on this to Judge Atkinson who could then review them and forward on to Hemery so he can draft something to be reviewed. Brusky feels this is a good idea, and noted that the treatment courts serve about 100 citizens and are an integral part of the criminal justice system. In the past there was a treatment court judge on the CJCB, but at this time there is not one. Having a treatment court judge as a voting member would ensure there would always be a place for their input as a voting member. Judge Atkinson responded that every treatment court judge would be welcome to come to this committee and address any issues at any time. He does not feel picking one treatment court judge to be on the committee would benefit the committee. He also said that although he is not a treatment court judge, he is very familiar with the treatment courts and what goes on at them because they are discussed at the judges' meetings.

7. **Future Agenda Items, if any.**

The next meeting date was discussed. Judge Atkinson indicated a desire to hold meetings on a day other than Thursday as jury trials are often held on those days. The next meeting is scheduled for January 15, 2019 at 8:00 am.

8. **Other such matters as authorized by law. None.**

9. **Adjourn.**

Motion made by David Lasee, seconded by Tim Mc Nulty to adjourn at 8:22 am. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

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Hi Joan,

Yes, feel free to share with others.

We encourage CJCC members to join work groups. Work Group chairs can also encourage specific people to attend depending on meeting topics and projects. As the Criminal Justice Coordinator, I coordinate and record minutes for all CJCC and work group meetings. All of these meetings are open to the public and we follow the open meetings laws and publish notices at least 48 hours in advance.

To answer your question on the work group members and meeting frequency:

Executive Committee

- Meets every other month or so; as needed; meet the month prior to a CJCC meeting
- Members include: CJCC Chair (elected by council for 2 year terms - currently Menomonie Chief of Police), CJCC Vice Chair (elected by council for 2 year terms - currently Judge Peterson), Presiding Judge, Sheriff, County Board Chair, County Manager, District Attorney, and DHS Director

Evidence-Based Decision Making (EBDM) Work Group

- Meets monthly
- Members include: Judge Peterson (chair), District Attorney, Defense Attorney, DOC Probation Supervisor, Sheriff, Menomonie Police Chief, Clerk of Court, and Jail Huber Sergeant

Data Work Group

- Meets every other month or so as needed
- Members include: DHS Director (chair), Clerk of Courts, District Attorney, DA's Deferred Prosecution Coordinator, DOC Probation Agent, Sheriff, Sheriff's Office Records Technician, Jail Huber Sargent, Menomonie Police Crime Prevention Specialist, Menomonie Police Records Technician, 911/Emergency Operations, and The Bridge to Hope executive director (domestic abuse shelter)

Stepping Up Work Group

- Meets every month
- Members include: DHS Director (chair), Sheriff, DHS Behavioral Health Manager, DHS Crisis Coordinator, Jail Programs Coordinator/Reentry Coordinator, Criminal Justice Assessor, Integrated Treatment Specialist, Treatment Court Coordinator, Menomonie Police Commander, Stepping Stones Housing Coordinator, WestCAP Housing Coordinator, Faith-based groups - Now What Ministries and Grace Episcopal Church, The Bridge to Hope (domestic abuse shelter), League of Women Voters - poverty study group, Grassroots Empowerment Project, Center for Independent Living of Western Wisconsin, Workforce Resource - Dunn County Job Center, EXPO - ex-prisoners organizing, DOC Probation Supervisor, citizen members, Dunn County Transit Director, Reentry Project Peer Support Specialist, and Dunn County Public Health Director

Drug Endangered Children Work Group

- Meets every month or so
- Members include: National DEC Trainer (former DOC supervisor that has since retired, but continues to chair DEC), District Attorney, Victim Witness Coordinator, DHS Child Protective Services Manager, DHS Juvenile Justice Manager, Menomonie Police Sergeant, Chief Deputy Sheriff, DOC Probation Agent, County Board Judiciary and Law Committee Chair, CESA 11, School District of Menomonie, Bridge to Hope Family Advocate

Communications Work Group

- Meets every month
- Members include: Menomonie Police Crime Prevention Specialist (chair), Menomonie Police Sergeant, Clerk of Court, DHS Director, Sheriff, Judges, and District Attorney

Treatment Court Advisory Group

- Meets quarterly
- Members include: DHS Director (chair), Sheriff, DHS Behavioral Health Manager, Jail Programs Coordinator/Reentry Coordinator, Criminal Justice Assessor, Integrated Treatment Specialist, Treatment Court Coordinator, Stepping Stones Housing Coordinator, WestCAP, Faith-based groups - Now What Ministries, Baptist Church, and Church of Latter Day Saints. The Bridge to Hope advocate, Grassroots Empowerment Project, Workforce Resource - Dunn County, Job Center, EXPO - ex-prisoners organizing, DOC Probation, Arbor Place, AA community representatives, Reformers United, citizen member-business person, Veterans Service Officer, alumni of Treatment Court

Thanks for your words of support for what we are doing. We are trying.

I shared your comments with my colleagues as well as our County Manager and County Board Chair too.

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DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL



2018 Dunn County CJCC & Work Groups

Dunn County Criminal Justice Collaborating Council (CJCC)

Chair Chief Eric Atkinson

Vice Chair Judge Jim Peterson

- The mission of the Dunn County Criminal Justice Collaborating Council (CJCC) is to collaborate between stakeholders to improve the effectiveness of Dunn County's criminal justice system.

CJCC Executive Committee

- The Executive Committee acts as the steering committee for the CJCC and Work Groups.

Evidence-Based Decision Making (EBDM) Work Group

Chair Judge Jim Peterson

- The purpose of the Dunn County CJCC Evidence-Based Decision Making (EBDM) Work Group is to increase the effectiveness of Dunn County's criminal justice system by promoting evidence-based practices across the system. Serves as the TAD and Assessment Protocol Oversight Committee.

Data Work Group

Chair DHS Director Kris Korpela

- The purpose of the Dunn County CJCC Data Work Group is to provide guidance in the collection and integration of local criminal justice data consistent with the priorities of the CJCC Executive Committee in order to inform policy makers' decisions within Dunn County.

Stepping Up Work Group

Chair DHS Director Kris Korpela

- The purpose of the Dunn County CJCC Stepping Up Work Group is to reduce the number of people with mental illness in our county jail. Serves as the Reentry Oversight Committee.

DEC Work Group

Chair Charise Nielsen (National DEC trained, retired DEC field supervisor)

- The purpose of the Dunn County Drug Endangered Children (DEC) Work Group is to develop a DEC memorandum of understanding (MOU), protocol, and training with the goal to develop an ongoing system that enhances the public safety of children endangered by illegal use of controlled substances.

Communications Work Group

Chair Brenna Jasper, MPD Crime Prevention Specialist

- The purpose of the Dunn County CJCC Communications Work Group is to develop lines of communication to educate stakeholders, agency staff, and the general public regarding CJCC activities and initiatives.

Treatment Court Advisory Group

Chair DHS Director Kris Korpela

- The purpose of the Dunn County CJCC Treatment Court Advisory Work Group is to collaborate with professionals and community members to enhance and promote Treatment Court as a rehabilitative alternative to traditional sentencing for drug/alcohol addicted offenders.



DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL



2018 CJCC Voting Membership Contact List

2018 Voting Membership

Chair Chief Eric Atkinson	City of Menomonie Police Department	atkinsone@menomonie-wi.gov	(715) 232-2198
Vice Chair Judge Jim Peterson	Dunn County Circuit Court	james.peterson@wicourts.gov	(715) 232-1449, ext 1
Supervisor Dave Bartlett	Dunn County Board of Supervisors Chair	dbartlett@co.dunn.wi.us	(715) 231-6405
Judge Rod Smeltzer	Dunn County Circuit Court	rod.smeltzer@wicourts.gov	(715) 232-1449, ext 2
Paul Miller	Dunn County Manager	pmiller@co.dunn.wi.us	(715) 231-6401
Sheriff Dennis Smith	Dunn County Sheriff	dsmith@co.dunn.wi.us	(715) 232-2198
Kris Korpela	Dunn County Human Services Director	kkorpela@co.dunn.wi.us	(715) 231-2903
Supervisor Sheila Stori	Dunn County Supervisor, Judiciary & Law Committee Chair	sstori@co.dunn.wi.us	(715) 497-3107
Katie Schalley	Dunn County Clerk of Courts	Katie.Schalley@wicourts.gov	(715) 231-6621
Melissa Buesgen	Wisconsin Dept. of Corrections, Division of Community Corrections Field Supervisor	Melissa.Buesgen@wisconsin.gov	(715) 619-1337
Andrea Nodolf	Dunn County District Attorney	andrea.nodolf@da.wi.gov	(715) 235-4220
Barb Lande	Dunn County Victim Witness Coordinator	barb.lande@da.wi.gov	(715) 232-6832
Samantha Richie	Assistant State Public Defender	richies@opd.wi.gov	(715) 386-4367
Allyson Moore	City of Menomonie Attorney	amoore@doardrill.com	(715) 246-2211
Chief Jason Spetz	UW-Stout Police Department	spetzi@uwstout.edu	(715) 232-2222
Nancy Olsen	The Bridge to Hope Legal Advocate / Citizen Member	nancyo@thebridgetohope.org	(715) 235-9074
Greg Quinn	Dunn County Veteran Service Officer / Citizen Member	gquinn@co.dunn.wi.us	(715) 232-1646
Jeanne Stevenson	Dunn County Child Support Director	jstevenson@co.dunn.wi.us	(715) 232-6601

CJCC Staff

Sara Benedict	Dunn County Criminal Justice Coordinator	sbenedict@co.dunn.wi.us	(715) 231-6686
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Dunn County CJCC Website: <http://www.co.dunn.wi.us/cjcc>

As of 7/19/2018

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CRIMINAL JUSTICE COORDINATING BOARD (CICB) SUMMARY

09-16-1992

The CICB was created via Resolution, including its purpose and membership.

Membership was defined as follows:

1. Chairperson of Public Safety Committee;
2. Chairperson of Human Services Committee;
3. Special Chief Deputy Judge of the Circuit Court;
4. District Attorney;
5. Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. Jail Commander;
9. Community Treatment Center Executive Director;
10. Social Services Director;
11. Green Bay Police Chief;
12. Division of Probation and Parole Eastern Region Chief; and
13. Citizen Representative.

02-21-1996

The CICB was amended via Resolution, adding terms of membership, designees, and appointing procedure for Citizen Members, and changing membership as follows:

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. Special Chief Deputy Judge of the Circuit Court or Designee;
4. District Attorney;
5. State of Wisconsin. First Assistant State Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. ~~Jail Commander Captain;~~
~~Community Treatment Center Executive Director;~~
~~Social Services Director;~~
9. Deputy Director of Human Services;
10. Green Bay Police Chief;
11. Division of Probation and Parole Eastern Region Chief;
12. Citizen Representative;
13. Citizen Representative No. 2;
14. Citizen Representative No. 3;
15. Citizen Representative No. 4; and
16. Sheriff Department's Accountant.

This Resolution clarified that Positions No. 1 to 11 above are permanent members (whoever is in the position is the member), and that the 4 Citizen Members are appointed by the County Exec and confirmed by the County Board.

This Resolution also clarified that the terms of office for Citizen Members shall be 2 years, and staggered with 2 Citizen Member terms expiring on 12-31 of even numbered years, and two Citizen Member terms expiring on 12-31 of (you guessed it) odd numbered years.

This Resolution added "or Designee" to Positions No. 1 to 3, and since "or Designee" was not added to Positions and Citizen Members 4 to 16, it is inferred that Designees are not allowed as members for these positions.

08-19-1998
The CJC was amended via Resolution, changing membership as follows:

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. Special Chief Deputy Judge of the Circuit Court or Designee;
4. District Attorney;
5. State of Wisconsin, First Assistant State Public Defender;
6. Sheriff;
7. County Executive Assistant;
8. Jail Captain;
- ~~Deputy Director of Human Services;~~
9. Green Bay Police Chief;
10. Division of Probation and Parole Eastern Region Chief;
11. Citizen Representative;
12. Citizen Representative No. 2;
13. Citizen Representative No. 3;
14. Citizen Representative No. 4; and
15. Sheriff Department's Accountant.

The 08-19-2018 Resolution was the last to amend Positions/Membership, and the following is where we are at today:

- | | |
|---|---|
| 1. Chairperson of Public Safety Committee or Designee; | 1. BCBOS Pat Buckley |
| 2. Chairperson of Human Services Committee or Designee; | 2. BCBOS Erik Hoyer |
| 3. Special Chief Deputy Judge of the Circuit Court or Designee; | 3. BCCCPJ Hon. William Atkinson |
| 4. District Attorney; | 4. BCDA Dave Lasee |
| 5. State of Wisconsin, First Assistant State Public Defender; | 5. Jeff Cano (But, 1 st Asst. PD?) |
| 6. Sheriff; | 6. BCS John Gossage |
| 7. County Executive Assistant; | 7. VACANT (have Deputy, Asst. Vacant) |
| 8. Jail Captain; | 8. BCJC Heidi Michel |
| 9. Green Bay Police Chief; | 9. GBPC Andrew Smith |
| 10. Division of Probation and Parole Eastern Region Chief; | 10. Jad Neuman (But, E. Reg. Chief?) |
| 11. Citizen Representative No. 1; | 11. Bob Sranski |
| 12. Citizen Representative No. 2; | 12. Timothy McNulty |
| 13. Citizen Representative No. 3; | 13. Kathy Johnson |
| 14. Citizen Representative No. 4; and | 14. Christopher Zahn |
| 15. Sheriff Department's Accountant. | 15. Don Hein |

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, September 11th, 2018 @ 13:30 at Brown County EOC.

PRESENT: Chris Lehner, Adam Butry, Russ Phillips, Steve Johnson, Lauri Maki, Jerad Preston

- **CALL MEETING TO ORDER:**

The meeting was called to order by Jerad Preston at 1333

- **APPROVAL OF AGENDA:**

Approved by Adam Butry, 2nd by Russ Phillips

- **APPROVAL OF MINUTES:**

Approved by Russ Phillips, 2nd by Steve Johnson

- **COMMITTEE REPORTS:**

- A. **EXECUTIVE COMMITTEE**

- Nothing to report

- B. **PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE**

- Nothing to report

- C. **PLANNING COMMITTEE**

- Nothing to report

- **OTHER REPORTS:**

- A. **ARES/RACES UPDATE**

- Discussed emergency testing during geomagnetic storm (state Oct 6th, local Oct 4th)
 - VHF network will remain on Tuesday nights
 - Monthly meeting schedule established for EOC
 - Current member plans on developing windlink platform
 - Two Skywarn activations in Aug (27th & 28th)
 - SHARES rep for Eau Claire

- B. **RECENT SPILLS**

- July 25, Michael S, South Bay Marina, GB, Gas, 60 gal
 - July 25, Portage Transport, CTH J/STH 29, Hobart, Diesel, 75 gal
 - July 26, Marty Goral, STH 29/Water Division Rd, Denmark/GB, Liquid Manure, UNK
 - Aug 1, Penske Trucks, Storage/Maintenance Yard, De Pere, Motor

1b

Oil, 200 Gal

- Aug 7, Haese Dairy Farm, 2578 Park Rd, Holland, Liquid Manure, unk
- Aug 21, UNK, 718 Lincoln St, GB, Paint, 1 gal
- Aug 28, UNK, 43 North @ HWY 54, GB, Diesel, UNK
- Sept 1, UNK, St Norbert's, De Pere, Hydraulic, unk
- Sept 1, Sanimax, St Norbert's, De Pere, Diesel, 1 GAL
- Sept 10, St Norbert's, De Pere, WI, Hydraulic, 10 GAL
- Sept 10, Phil Robertson Farms, De Pere, WI, Liquid Manure, 300,000 GAL

C. PUBLIC/PRIVATE PARTNERSHIP

- Jerad spoke about conference for PPP (e-mail will be forwarded)

D. EM REPORT

- Ongoing Public Outreach
- Sept 20 National Wireless Emergency Alert Test/Emergency Broadcast System
- Health & Human Services Tabletop
- End of EM fiscal year
- Possibly change meeting time from bi-monthly to quarterly
- Discussed requirements for LEPC from WEM
- Public Outreach (library movie nights)

• PUBLIC COMMENT

- No public comment.

• LEPC ROUND TABLE:

- Russ Phillips (SuperValu)
 - SuperValu sold to United Natural Foods Inc
 - Lots of traveling in Washington (state)
- Steve Johnson (Health & Human Services)
 - High bat activity, multiple bat exposures
 - Discussed process for rabies testing
- Adam Butry (NEW Water)
 - NEW water doing mock ammonia spill (6000 gallon tanger with 2000 liquid ammonia)
 - Power outage during rainstorm
 - Adam would like to host next LEPC meeting

• SUCH OTHER MATTERS AS AUTHORIZED BY LAW

None

• ADJOURN

lb

A MOTION WAS MADE BY ADAM BUTRY TO ADJOURN AT 1421. CHRIS LEHNER SECONDED. Vote taken, MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Lauri Maki
BCEM

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, November 13th, 2018 @ 13:30 at NEW Water.

PRESENT: Adam Butry, Stephanie School, Tom Collins, Ed Foral, Rachel Bessette,
Steve Johnson, Jerad Preston, Lauri Maki

- CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 1334

- INTRODUCTIONS

- APPROVAL OF AGENDA:

Approved by Adam Butry, 2nd by Stephanie School

- APPROVAL OF MINUTES:

Approved by Steve Johnson, 2nd by Rachel Bessette

- COMMITTEE REPORTS:

- A. EXECUTIVE COMMITTEE

- Will determine validity of committee in January

- B. PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE

- Will determine validity of committee in January

- C. PLANNING COMMITTEE

- Will determine validity of committee in January

- OTHER REPORTS:

- A. ARES/RACES UPDATE

- No rep present to report

- B. RECENT SPILLS

- Sept 19, Amerhart Limited, 2455 Centry Rd, GB, Diesel, 60 gal
 - Sept 23, WPS, 935 Pilgrim Way, Ashw, Mineral Oil, 20 gal
 - Oct 2, Dean Foods, 3399 S Ridge Rd, DP, Milk Products, 60 gal
 - Oct 2, Brown Co Pub Works, North Rd/Babcock, Ashw, Paint, 9.95 gal
 - Oct 2, Trugreen, 3033 Merganser Ln, Suam, Fertilizer, unk
 - Oct 12, Trugreen, 2093 Weedy St, Suam, Fertilizer, unk
 - Oct 16, Mike Ostrenga, 5584 STH 29, DENM, Manure, 3000 gal

- Oct 22, Larry Dufek, 5420 Gauthier Rd, New Fr, Manure, unk
- Oct 23, Larry Dufek, Gauthier Rd/Cty Rd P, Manure, unk
- Oct 30, Unk, 561 Rosemary Ct, Pulaski, Motor Oil, 3-5 gal
- Nov 6, JBS Green Bay, 1330 Lime Kiln, GB, Ammonia, unk
- Nov 6, Risinger Landscaping, 805 S 6th St, DP, Hydraulic Oil, 7 Gal
- Nov 12, US Paper Core, 800 Fort Howard Ave, DP, unk, unk

C. PUBLIC/PRIVATE PARTNERSHIP

- Nothing to report

D. EM REPORT

- Preston went over spills (Tom explained “knifing” to the committee)
- Maki discussed LEPC Call List and By-Law Updating for 2019
- Next meeting is Jan 8th (discussion to vote to move meetings to every 3 months (approximately quarterly))
- Unable to have a vote due to lack of a quorum (9 members needed for quorum per the by-laws)

• PUBLIC COMMENT

- No public comment.

• LEPC ROUND TABLE:

- Ed Foral (P&G)
 - Down to two package boilers, solely natural gas run
 - Discussed taking stacks down
- Steve Johnson (Health & Human Services)
 - Minor flu reports, low activity
 - Confirmed moving date of Feb 28th
 - Lab/Sanitariums will now be located in Howard
 - Rest of staff will be at Sophie Beaumont
 - Discussed flu shot vaccine
- Lauri Maki (EM)
 - Discussed ADRC/Library continuing partnerships
 - Discussed social media outreach
- Rachel Bessette (Carboline)
 - Discussed installation of new roof
- Adam Butry (NEW Water)
 - Removing solids building, R2E2 building fully functional
 - “Black Start” last week (WPS pulled fuse and switched power off)
 - Exercised running on 2 generators
 - 100 million gallons a day running off of the 4 available generators

- Stephanie School (NEW Water)
 - Discussed training opportunities (attending/seeking)
 - Attending Aniston
- SUCH OTHER MATTERS AS AUTHORIZED BY LAW
None
- ADJOURN

**A MOTION WAS MADE BY STEPHANIE SCHOOL TO ADJOURN AT 1418.
STEVE JOHNSON SECONDED. Vote taken, MOTION CARRIED
UNANIMOUSLY.**

Respectfully submitted,

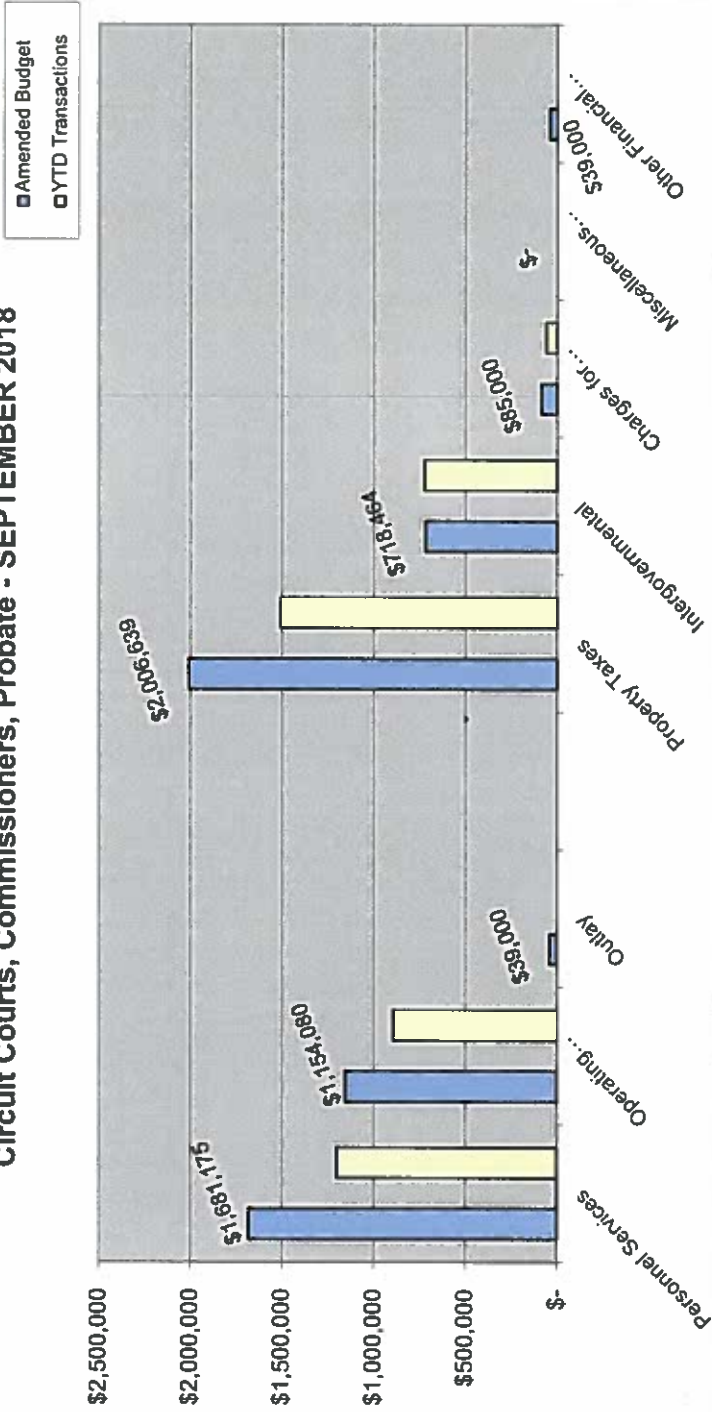
Lauri Maki
BCEM

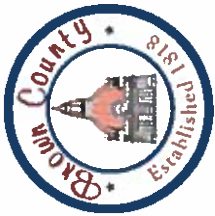
Brown County

**Circuit Courts 1-8, Court Commissioners, Register in Probate
Budget Status Report - September 2018**

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,881,175	\$ 1,200,028
Operating Expenses	\$ 1,154,080	\$ 893,535
Outlay	\$ 39,000	\$ -
Property Taxes	\$ 2,006,639	\$ 1,504,979
Intergovernmental	\$ 718,464	\$ 723,564
Charges for Sales & Services	\$ 85,000	\$ 59,028
Miscellaneous Revenue	\$ -	\$ -
Other Financial Sources	\$ 39,000	\$ -

Circuit Courts, Commissioners, Probate - SEPTEMBER 2018





Courts/Comm / Probate September Financials

Unaudited

Through 09/30/18
Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 100 - General Fund										
REVENUE										
Property taxes	2,006,639.00	.00	2,006,639.00	167,219.91	.00	.00	1,504,979.19	501,659.81	75	1,560,381.75
Intergov Revenue	718,464.00	.00	718,464.00	.00	.00	.00	723,564.00	(5,100.00)	101	360,227.00
Public Charges	85,000.00	.00	85,000.00	3,793.90	.00	.00	59,028.30	25,971.70	69	78,119.24
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	39,000.00	39,000.00	.00	.00	.00	.00	39,000.00	0	105,021.77
REVENUE TOTALS	\$2,810,103.00	\$39,000.00	\$2,849,103.00	\$171,013.81	\$0.00	\$0.00	\$2,287,571.49	\$561,531.51	80%	\$2,103,749.76
EXPENSE										
Personnel Costs	1,656,023.00	25,152.00	1,681,175.00	130,717.92	.00	.00	1,200,027.66	481,147.34	71	1,159,330.79
Operating Expenses	1,154,080.00	.00	1,154,080.00	101,488.25	575.00	575.00	893,535.43	259,969.57	77	953,935.59
Outlay	.00	39,000.00	39,000.00	.00	.00	.00	.00	39,000.00	0	88,636.02
EXPENSE TOTALS	\$2,810,103.00	\$64,152.00	\$2,874,255.00	\$232,206.17	\$575.00	\$575.00	\$2,093,563.09	\$780,116.91	73%	\$2,201,902.40
Fund 100 - General Fund Totals										
REVENUE TOTALS	2,810,103.00	39,000.00	2,849,103.00	171,013.81	.00	.00	2,287,571.49	561,531.51	80%	2,103,749.76
EXPENSE TOTALS	2,810,103.00	64,152.00	2,874,255.00	232,206.17	575.00	575.00	2,093,563.09	780,116.91	73%	2,201,902.40
Fund 100 - General Fund Totals	\$0.00	(\$25,152.00)	(\$25,152.00)	(\$61,192.36)	(\$575.00)	(\$575.00)	\$194,008.40	(\$218,585.40)		(\$98,152.64)
Grand Totals										
REVENUE TOTALS	2,810,103.00	39,000.00	2,849,103.00	171,013.81	.00	.00	2,287,571.49	561,531.51	80%	2,103,749.76
EXPENSE TOTALS	2,810,103.00	64,152.00	2,874,255.00	232,206.17	575.00	575.00	2,093,563.09	780,116.91	73%	2,201,902.40
Grand Totals	\$0.00	(\$25,152.00)	(\$25,152.00)	(\$61,192.36)	(\$575.00)	(\$575.00)	\$194,008.40	(\$218,585.40)		(\$98,152.64)

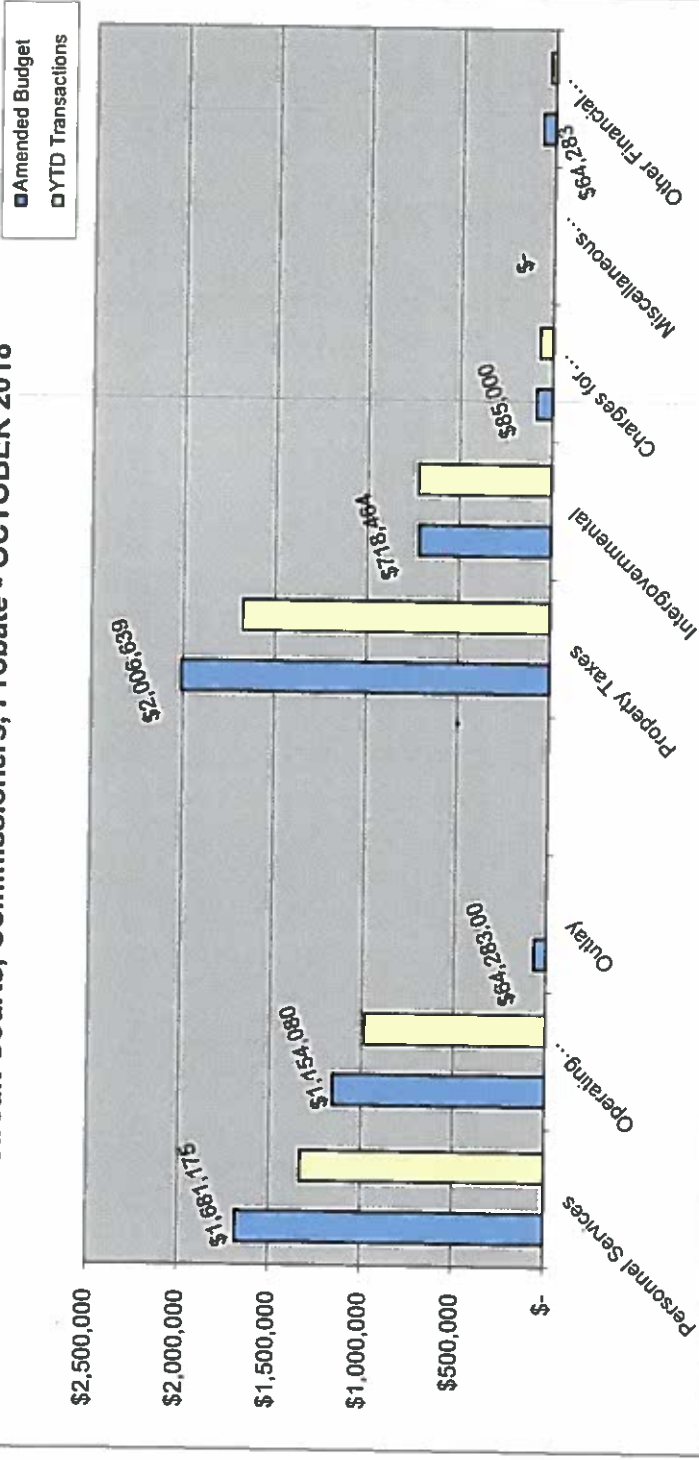
Brown County

Circuit Courts 1-8, Court Commissioners, Register in Probate

Budget Status Report - October 2018

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,681,175	\$ 1,327,519
Operating Expenses	\$ 1,154,080	\$ 982,989
Outlay	\$64,283.00	-
Property Taxes	\$ 2,006,639	\$ 1,672,199
Intergovernmental	\$ 718,464	\$ 723,564
Charges for Sales & Services	\$ 85,000	\$ 68,577
Miscellaneous Revenue	-	-
Other Financial Sources	\$64,283	\$ 25,283

Circuit Courts, Commissioners, Probate - OCTOBER 2018





Courts/Comm/Probate October Financials

Unaudited

Through 10/31/18

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - Transactions	% Used/Rec'd	Prior Year YTD
Fund 100 - General Fund									
REVENUE									
Property taxes	2,006,639.00	.00	2,006,639.00	167,219.91	.00	1,672,199.10	334,439.90	83	1,733,757.50
Intergov Revenue	718,464.00	.00	718,464.00	.00	.00	723,564.00	(5,100.00)	101	718,464.00
Public Charges	85,000.00	.00	85,000.00	9,548.26	.00	68,576.56	16,423.44	81	85,520.49
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	64,283.00	64,283.00	25,283.00	.00	25,283.00	39,000.00	39	105,021.77
REVENUE TOTALS	\$2,810,103.00	\$64,283.00	\$2,874,386.00	\$202,051.17	\$0.00	\$2,489,622.66	\$384,763.34	87%	\$2,642,763.76
EXPENSE									
Personnel Costs	1,656,023.00	25,152.00	1,681,175.00	127,491.37	.00	1,327,519.03	353,655.97	79	1,287,408.02
Operating Expenses	1,154,080.00	.00	1,154,080.00	89,453.15	900.00	982,988.58	170,191.42	85	1,055,224.28
Outlay	.00	64,283.00	64,283.00	.00	.00	.00	64,283.00	0	88,636.02
EXPENSE TOTALS	\$2,810,103.00	\$89,435.00	\$2,899,538.00	\$216,944.52	\$900.00	\$2,310,507.61	\$588,130.39	80%	\$2,431,268.32
Fund 100 - General Fund Totals	\$2,810,103.00	\$64,283.00	\$2,874,386.00	\$202,051.17	\$0.00	\$2,489,622.66	\$384,763.34	87%	\$2,642,763.76
Grand Totals	\$2,810,103.00	\$89,435.00	\$2,899,538.00	\$216,944.52	\$900.00	\$2,310,507.61	\$588,130.39	80%	\$2,431,268.32
Grand Totals	\$0.00	(\$25,152.00)	(\$25,152.00)	(\$14,893.35)	(\$900.00)	\$179,115.05	(\$203,367.05)		\$211,495.44

**Brown County
Medical Examiner
Budget Status Report**

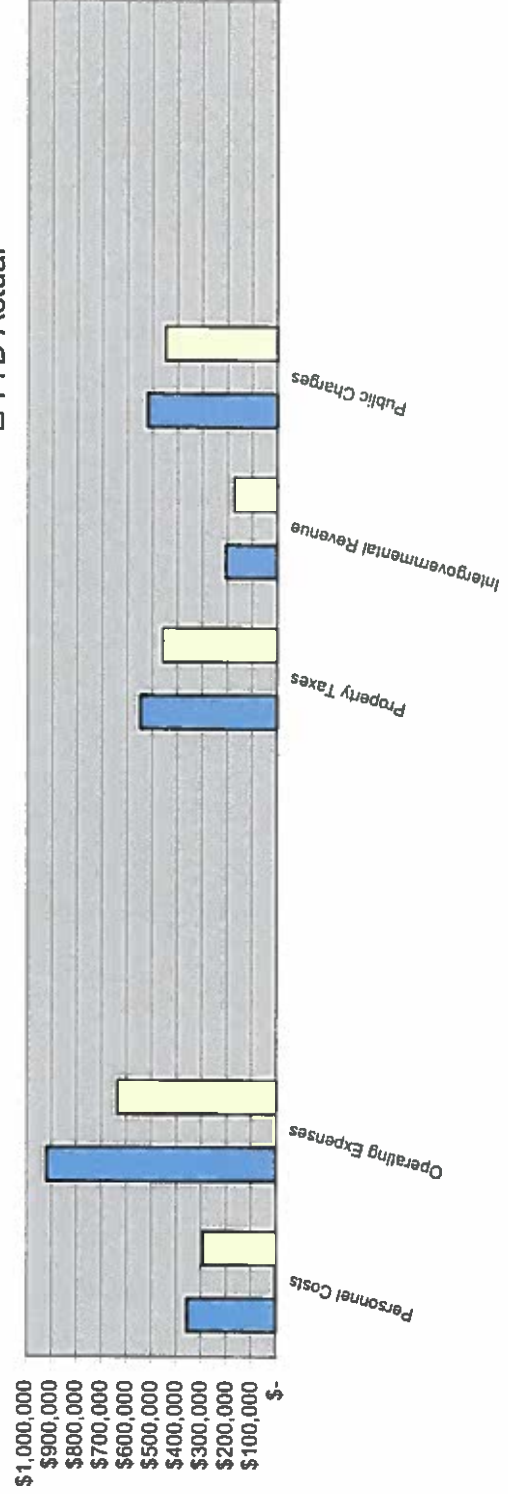
BUDGET STATUS REPORT

	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel Costs	356,659	291,826	81.8%
Operating Expenses	917,409	634,262	69.1%
Property Taxes	547,691	456,409	83.3%
Intergovernmental Revenue	205,152	170,960	83.3%
Public Charges	521,225	447,880	85.9%

HIGHLIGHTS:
<u>Expenses:</u>
<u>Revenues:</u>

Medical Examiner - Oct 2018 (Unaudited)

■ Amended Annual Budget
□ YTD Actual





Budget by Account Classification Report - Medical Examiner's Office (unaudited)

Through 10/31/18

Prior Fiscal Year Activity Included
Budget - YTD % Used/

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Transactions	Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Property taxes	547,691.00	.00	547,691.00	45,640.92	.00	456,409.20	91,281.80	83	476,487.00
Intergov Revenue	205,152.00	.00	205,152.00	17,096.00	.00	170,960.00	34,192.00	83	222,717.81
Public Charges	521,225.00	.00	521,225.00	46,300.00	.00	447,880.10	73,344.90	86	531,395.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	47,248.00	47,248.00	.00	.00	47,248.00	.00	100	150,000.00
REVENUE TOTALS	\$1,274,068.00	\$47,248.00	\$1,321,316.00	\$109,036.92	\$0.00	\$1,122,497.30	\$198,818.70	85%	\$1,380,599.81
EXPENSE									
Personnel Costs	356,659.00	4,248.00	360,907.00	32,415.55	.00	291,826.18	69,080.82	81	383,790.13
Operating Expenses	917,409.00	.00	917,409.00	14,607.80	.00	634,262.96	283,146.04	69	928,864.92
Outlay	.00	43,000.00	43,000.00	.00	9,595.14	29,472.00	3,932.86	91	138,000.00
EXPENSE TOTALS	\$1,274,068.00	\$47,248.00	\$1,321,316.00	\$47,023.35	\$9,595.14	\$955,561.14	\$356,159.72	73%	\$1,450,655.05
Fund 100 - General Fund Totals									
REVENUE TOTALS	1,274,068.00	47,248.00	1,321,316.00	109,036.92	.00	1,122,497.30	198,818.70	85%	1,380,599.81
EXPENSE TOTALS	1,274,068.00	47,248.00	1,321,316.00	47,023.35	9,595.14	955,561.14	356,159.72	73%	1,450,655.05
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$62,013.57	(\$9,595.14)	\$166,936.16	(\$157,341.02)		(\$70,055.24)
Grand Totals									
REVENUE TOTALS	1,274,068.00	47,248.00	1,321,316.00	109,036.92	.00	1,122,497.30	198,818.70	85%	1,380,599.81
EXPENSE TOTALS	1,274,068.00	47,248.00	1,321,316.00	47,023.35	9,595.14	955,561.14	356,159.72	73%	1,450,655.05
Grand Totals	\$0.00	\$0.00	\$0.00	\$62,013.57	(\$9,595.14)	\$166,936.16	(\$157,341.02)		(\$70,055.24)

2018 Brown County Medical Examiner Activity Spreadsheet

	Investigations	Autopsy	External	Cremations	Suicides	Homicides	MVA	Other Acc	Natural	Undet	Pending
January	64	13	1	140	2	0	1	7	28	0	5
February	48	4	1	99	2	0	0	3	38	0	2
March	57	10	0	117	1	0	0	8	31	0	5
April	56	10	0	116	3	0	1	10	26	0	5
May	57	14	1	121	2	0	1	6	34	0	9
June	53	13	1	98	4	0	1	7	32	1	8
July	52	12	4	136	0	0	4	3	28	0	10
August	52	9	1	112	1	0	2	9	29	0	9
September	56	12	1	105	0	0	2	13	32	0	9
October	63	17	1	112	3	1	3	9	32	0	12
November	47	9	1	70	2	0	1	8	31	0	5
December											
Totals	605	123	12	1226	20	1	16	83	341	1	79

<u>Previous Years</u>	Investigations	Autopsy	External	Cremations	Suicides	Homicides	MVA	Other Acc	Natural	Undet	Pending
End of Nov 2017	717	169	7	1167	35	1	18	64	414	0	0
End of Nov 2016	587	150	12	1145	43	8	16	40	431	0	0

<u>Previous Years</u>	Investigations	Autopsy	External	Cremations	Suicides	Homicides	MVA	Other Acc	Natural	Undet	Pending
2017 Totals	776	162	6	1298	36	1	21	69	454	0	84
2016 Totals	640	164	14	1226	46	8	17	42	469	0	0

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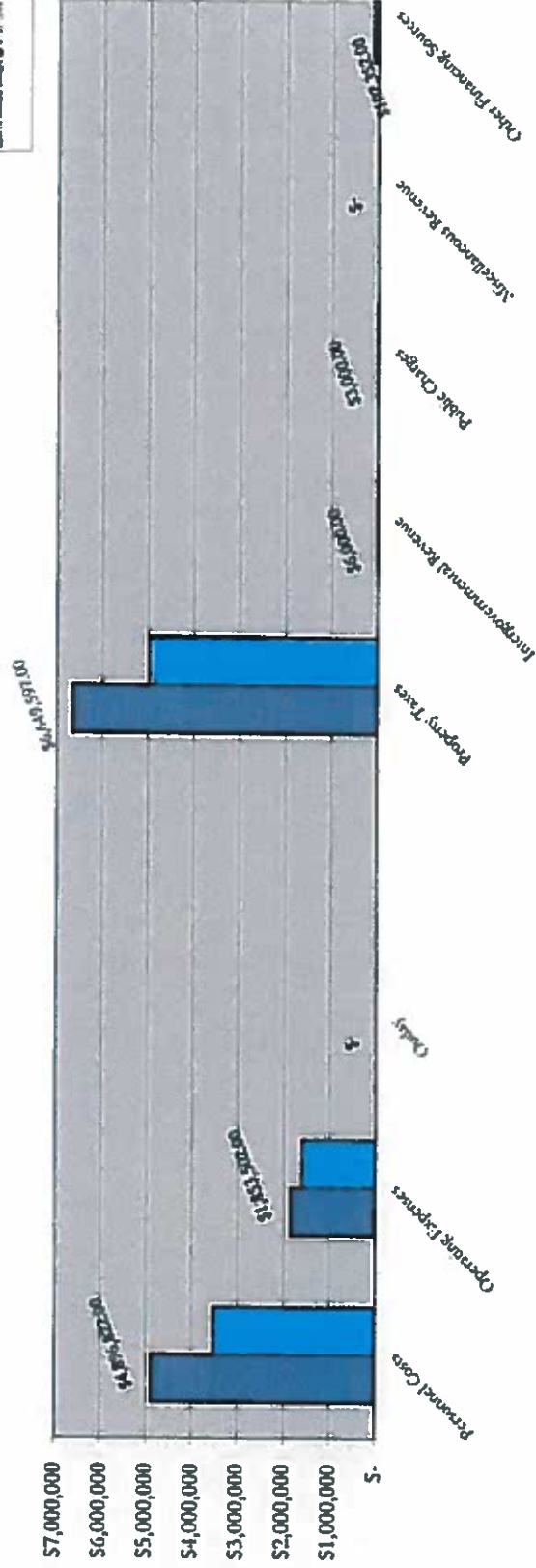
Brown County
Public Safety Communications
Budget Status Report

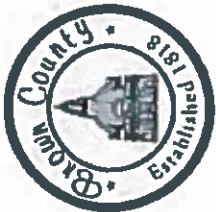
****UNAUDITED****

9/30/2018

	Annual Budget	YTD Actual
Personnel Costs	\$ 4,896,822.00	\$ 3,522,036.00
Operating Expenses	\$ 1,853,502.00	\$ 1,601,495.00
Outlay	\$ -	\$ -
Property Taxes	\$ 6,649,597.00	\$ 4,987,197.00
Intergovernmental Revenue	\$ 6,000.00	\$ 12,146.00
Public Charges	\$ 3,000.00	\$ 4,330.00
Miscellaneous Revenue	\$ -	\$ 1,907.00
Other Financing Sources	\$ 102,352.00	\$ 102,352.00

Public Safety Communications - September 30, 2018





****UNAUDITED****

Public Safety Communications September 2018

Through 09/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Property Taxes	6,649,597.00	.00	6,649,597.00	554,133.08	.00	4,987,197.72	1,662,399.28	75	6,694,027.00
Intergov Revenue	6,000.00	.00	6,000.00	1,592.50	.00	12,146.62	(6,146.62)	202	15,894.19
Public Charges	3,000.00	.00	3,000.00	1,100.00	.00	4,330.00	(1,330.00)	144	3,550.75
Miscellaneous Revenue	.00	.00	.00	1,407.19	.00	1,907.19	(1,907.19)	+++	2,082.10
Other Financing Sources	.00	102,352.00	102,352.00	10,625.00	.00	102,352.00	.00	100	2,700.00
REVENUE TOTALS	\$6,658,597.00	\$102,352.00	\$6,760,949.00	\$568,847.77	\$0.00	\$5,107,933.53	\$1,653,015.47	76%	\$6,718,254.04
EXPENSE									
Personnel Costs	4,805,095.00	91,727.00	4,896,822.00	379,707.69	.00	3,522,036.62	1,374,785.38	72	4,785,551.79
Operating Expenses	1,853,502.00	10,625.00	1,864,127.00	44,303.02	3,823.91	1,601,495.63	258,807.46	86	1,774,593.44
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$6,658,597.00	\$102,352.00	\$6,760,949.00	\$424,010.71	\$3,823.91	\$5,123,532.25	\$1,633,592.84	76%	\$6,560,145.23
Fund 100 - General Fund Totals									
REVENUE TOTALS	6,658,597.00	102,352.00	6,760,949.00	568,847.77	.00	5,107,933.53	1,653,015.47	76%	6,718,254.04
EXPENSE TOTALS	6,658,597.00	102,352.00	6,760,949.00	424,010.71	3,823.91	5,123,532.25	1,633,592.84	76%	6,560,145.23
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$144,837.06	(\$3,823.91)	(\$15,598.72)	\$19,422.63		\$158,108.81
Grand Totals									
REVENUE TOTALS	6,658,597.00	102,352.00	6,760,949.00	568,847.77	.00	5,107,933.53	1,653,015.47	76%	6,718,254.04
EXPENSE TOTALS	6,658,597.00	102,352.00	6,760,949.00	424,010.71	3,823.91	5,123,532.25	1,633,592.84	76%	6,560,145.23
Grand Totals	\$0.00	\$0.00	\$0.00	\$144,837.06	(\$3,823.91)	(\$15,598.72)	\$19,422.63		\$158,108.81

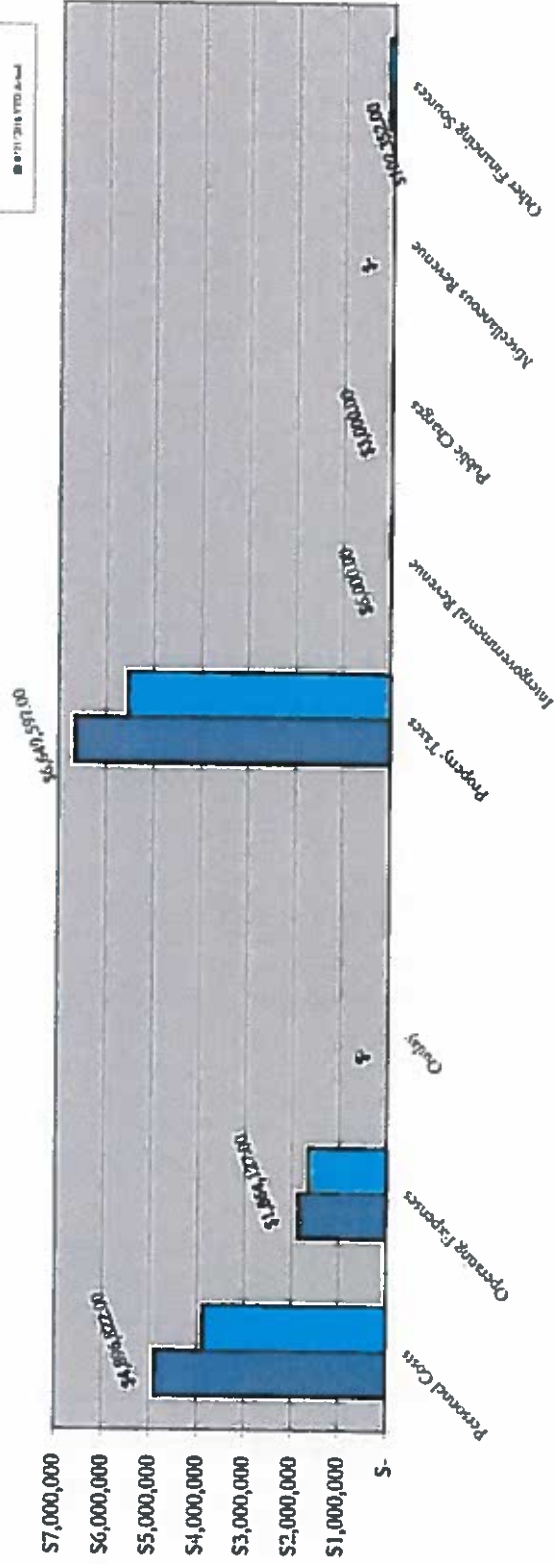
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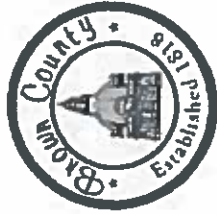
Brown County
Public Safety Communications
Budget Status Report

****UNAUDITED****

	10/31/2018	
	Annual	YTD
	Budget	Actual
Personnel Costs	\$ 4,896,822.00	\$ 3,876,984.00
Operating Expenses	\$ 1,864,127.00	\$ 1,644,280.00
Outlay	\$ -	\$ -
Property Taxes	\$ 6,649,597.00	\$ 5,541,330.00
Intergovernmental Revenue	\$ 6,000.00	\$ 13,186.00
Public Charges	\$ 3,000.00	\$ 5,120.00
Miscellaneous Revenue	\$ -	\$ 1,907.00
Other Financing Sources	\$ 102,352.00	\$ 102,352.00

Public Safety Communications - October 31, 2018





****UNAUDITED****

Public Safety Communications October 2018

Through 10/31/18
Prior Fiscal Year Activity Included
Summary Listing

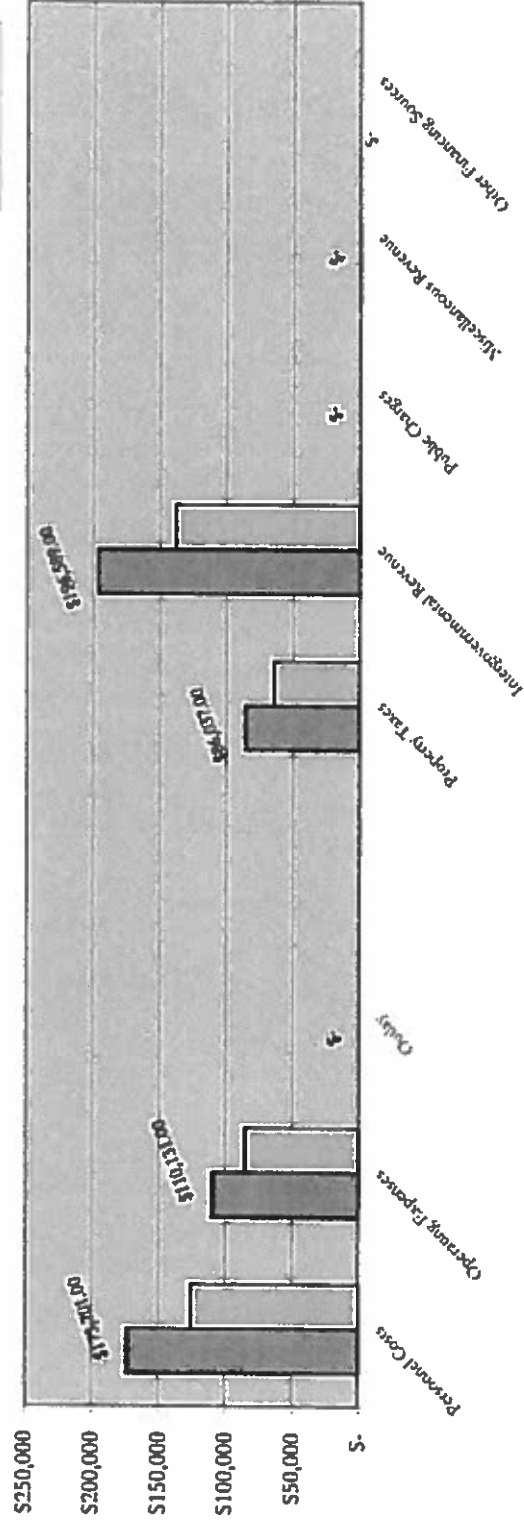
Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Property Taxes	6,649,597.00	.00	6,649,597.00	554,133.08	.00	5,541,330.80	1,108,266.20	83	6,694,027.00
Intergov Revenue	6,000.00	.00	6,000.00	1,039.44	.00	13,186.06	(7,186.06)	220	15,894.19
Public Charges	3,000.00	.00	3,000.00	790.00	.00	5,120.00	(2,120.00)	171	3,550.75
Miscellaneous Revenue	.00	.00	.00	.00	.00	1,907.19	(1,907.19)	+++	2,082.10
Other Financing Sources	.00	102,352.00	102,352.00	.00	.00	102,352.00	.00	100	2,700.00
REVENUE TOTALS	\$6,658,597.00	\$102,352.00	\$6,760,949.00	\$555,962.52	\$0.00	\$5,663,896.05	\$1,097,052.95	84%	\$6,718,254.04
EXPENSE									
Personnel Costs	4,805,095.00	91,727.00	4,896,822.00	354,947.54	.00	3,876,984.16	1,019,837.84	79	4,785,551.79
Operating Expenses	1,853,502.00	10,625.00	1,864,127.00	42,784.80	11,561.14	1,644,280.43	208,285.43	89	1,774,593.44
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$6,658,597.00	\$102,352.00	\$6,760,949.00	\$397,732.34	\$11,561.14	\$5,521,264.59	\$1,228,123.27	82%	\$6,560,145.23
Fund 100 - General Fund Totals									
REVENUE TOTALS	6,658,597.00	102,352.00	6,760,949.00	555,962.52	.00	5,663,896.05	1,097,052.95	84%	6,718,254.04
EXPENSE TOTALS	6,658,597.00	102,352.00	6,760,949.00	397,732.34	11,561.14	5,521,264.59	1,228,123.27	82%	6,560,145.23
Grand Totals	\$0.00	\$0.00	\$0.00	\$158,230.18	(\$11,561.14)	\$142,631.46	(\$131,070.32)		\$158,108.81
Grand Totals									
REVENUE TOTALS	6,650,597.00	102,352.00	6,760,949.00	555,962.52	.00	5,663,896.05	1,097,052.95	84%	6,718,254.04
EXPENSE TOTALS	6,650,597.00	102,352.00	6,760,949.00	397,732.34	11,561.14	5,521,264.59	1,228,123.27	82%	6,560,145.23
Grand Totals	\$0.00	\$0.00	\$0.00	\$158,230.18	(\$11,561.14)	\$142,631.46	(\$131,070.32)		\$158,108.81

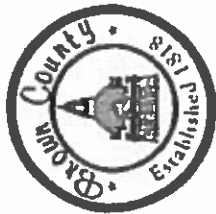
Brown County
Emergency Management
Budget Status Report

****UNAUDITED****

	9/30/2018	
	Annual Budget	YTD Actual
Personnel Costs	\$ 173,701.00	\$ 125,964.00
Operating Expenses	\$ 110,131.00	\$ 85,542.00
Outlay	\$ -	\$ -
Property Taxes	\$ 86,037.00	\$ 64,527.00
Intergovernmental Revenue	\$ 196,589.00	\$ 138,337.00
Public Charges	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -
Other Financing Sources	\$ -	\$ -

Emergency Management - September 30, 2018





****UNAUDITED****

Emergency Management September 2018

Through 09/30/18

Prior Fiscal Year Activity Included

Summary Listing

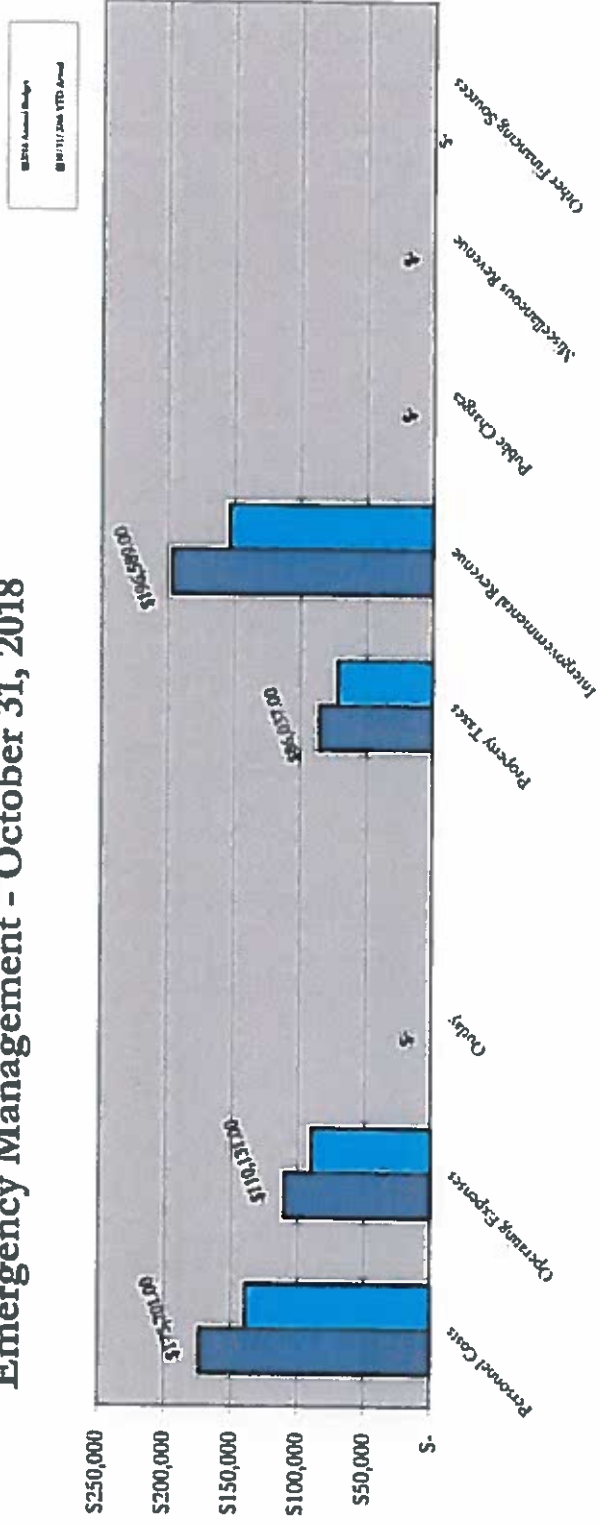
Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Property Taxes	86,037.00	.00	86,037.00	7,169.75	.00	64,527.75	21,509.25	75	83,203.00
Intergov Revenue	195,383.00	1,206.00	196,589.00	9,443.88	.00	138,337.25	58,251.75	70	175,351.42
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	.00	.00	.00	163.42	.00	618.42	(618.42)	+++	20.00
Other Financing Sources	.00	1,206.00	1,206.00	.00	.00	1,206.00	.00	100	.00
REVENUE TOTALS	\$281,420.00	\$2,412.00	\$283,832.00	\$16,777.05	\$0.00	\$204,689.42	\$79,142.58	72%	\$258,574.42
EXPENSE									
Personnel Costs	171,289.00	2,412.00	173,701.00	13,555.75	.00	125,964.56	47,736.44	73	167,741.91
Operating Expenses	110,131.00	.00	110,131.00	17,595.45	.00	85,542.72	24,588.28	78	101,375.30
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$281,420.00	\$2,412.00	\$283,832.00	\$31,151.20	\$0.00	\$211,507.28	\$72,324.72	75%	\$269,117.21
Fund 100 - General Fund Totals	\$281,420.00	\$2,412.00	\$283,832.00	\$16,777.05	\$0.00	\$204,689.42	\$79,142.58	72%	\$258,574.42
EXPENSE TOTALS	\$281,420.00	\$2,412.00	\$283,832.00	\$31,151.20	\$0.00	\$211,507.28	\$72,324.72	75%	\$269,117.21
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	(\$14,374.15)	\$0.00	(\$6,817.86)	\$6,817.86		(\$10,542.79)
Grand Totals									
REVENUE TOTALS	281,420.00	2,412.00	283,832.00	16,777.05	.00	204,689.42	79,142.58	72%	258,574.42
EXPENSE TOTALS	281,420.00	2,412.00	283,832.00	31,151.20	.00	211,507.28	72,324.72	75%	269,117.21
Grand Totals	\$0.00	\$0.00	\$0.00	(\$14,374.15)	\$0.00	(\$6,817.86)	\$6,817.86		(\$10,542.79)

Brown County
Emergency Management
Budget Status Report

****UNAUDITED****

	10/31/2018	
	Annual	YTD
	Budget	Actual
Personnel Costs	\$ 173,701.00	\$ 138,973.00
Operating Expenses	\$ 110,131.00	\$ 89,873.00
Outlay	\$ -	\$ -
Property Taxes	\$ 86,037.00	\$ 71,697.00
Intergovernmental Revenue	\$ 196,589.00	\$ 153,180.00
Public Charges	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -
Other Financing Sources	\$ -	\$ -

Emergency Management - October 31, 2018





****UNAUDITED****

Emergency Management October 2018

Through 10/31/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Property Taxes	86,037.00	.00	86,037.00	7,169.75	.00	71,697.50	14,339.50	83	83,203.00
Intergov Revenue	195,383.00	1,206.00	196,589.00	14,843.17	.00	153,180.42	43,408.58	78	175,351.42
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	618.42	(618.42)	+++	20.00
Other Financing Sources	.00	1,206.00	1,206.00	.00	.00	1,206.00	.00	100	.00
REVENUE TOTALS	\$281,420.00	\$2,412.00	\$283,832.00	\$22,012.92	\$0.00	\$226,702.34	\$57,129.66	80%	\$258,574.42
EXPENSE									
Personnel Costs	171,289.00	2,412.00	173,701.00	13,009.27	.00	138,973.83	34,727.17	80	167,741.91
Operating Expenses	110,131.00	.00	110,131.00	4,330.63	.00	89,873.35	20,257.65	82	101,375.30
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$281,420.00	\$2,412.00	\$283,832.00	\$17,339.90	\$0.00	\$228,847.18	\$54,984.82	81%	\$269,117.21
Fund 100 - General Fund Totals	281,420.00	2,412.00	283,832.00	22,012.92	.00	226,702.34	57,129.66	80%	258,574.42
REVENUE TOTALS	281,420.00	2,412.00	283,832.00	17,339.90	.00	228,847.18	54,984.82	81%	269,117.21
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$4,673.02	\$0.00	(\$2,144.84)	\$2,144.84		(\$10,542.79)
Grand Totals	281,420.00	2,412.00	283,832.00	22,012.92	.00	226,702.34	57,129.66	80%	258,574.42
REVENUE TOTALS	281,420.00	2,412.00	283,832.00	17,339.90	.00	228,847.18	54,984.82	81%	269,117.21
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$4,673.02	\$0.00	(\$2,144.84)	\$2,144.84		(\$10,542.79)

Brown County
Sheriff's Office
Budget Status Report

BUDGET STATUS REPORT - UNAUDITED

	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel Costs	29,886,780	24,612,726	82%
Operating Expenses	10,233,207	8,645,209	84%
Outlay	470,486	372,900	79%
Property Taxes	30,142,288	25,118,573	83%
Intergovernmental Revenue	7,102,491	5,692,891	80%
Public Charges	1,978,531	1,705,828	86%
Miscellaneous Revenue	513,961	283,275	55%
Other Financing Sources	853,202	783,202	92%

Incl. Sheriff's Office and DARE fund combined

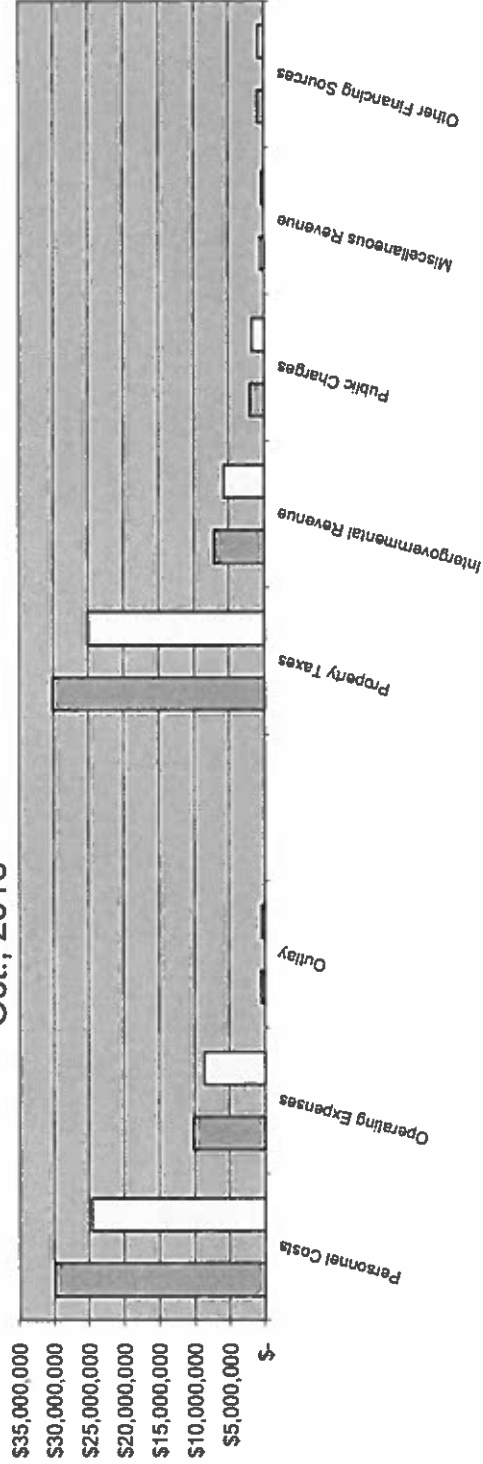
HIGHLIGHTS:

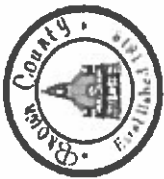
Expenses: Overall expenses were at 82.9% of budget through Oct. At this time, projections suggest expenses over budget should be largely offset by excess revenues though overall expenses are still expected to exceed total revenue primarily in the personnel costs.

Revenues: Overall revenues were at 82.7% of budget through Oct. which is approximately as expected. Many revenue sources increase in the second half of the year so revenues are projecting to be significantly in excess of budget by year end. DARE revenue is recognized at year-end.

Sheriff's Office -
Oct., 2018

Amended Annual Budget YTD Actual





Sheriff's Office Budget by Account Classification Report

Through 10/31/18 - unaudited
Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	Used / Rec'd %	Prior Year Total
Fund 100 - General Fund								
REVENUE								
Property Taxes	30,142,288.00	.00	30,142,288.00	2,511,857.34	.00	25,118,573.40	5,023,714.60	83
Intergov Revenue	6,674,738.00	427,753.00	7,102,491.00	592,044.81	.00	5,692,890.92	1,409,600.08	80
Public Charges	1,976,731.00	.00	1,976,731.00	190,054.72	.00	1,703,207.63	273,523.37	86
Miscellaneous Revenue	313,065.00	.00	313,065.00	63,808.65	.00	283,124.60	29,940.40	90
Other Financing Sources	70,000.00	783,202.00	853,202.00	56,500.00	.00	783,201.96	70,000.14	92
REVENUE TOTALS	\$39,176,822.00	\$1,210,955.00	\$40,387,777.00	\$3,414,265.52	\$0.00	\$33,580,998.41	\$6,806,778.59	83%
EXPENSE								
Personnel Costs	28,760,833.00	932,711.00	29,693,544.00	2,410,921.02	.00	24,507,890.09	5,185,653.91	83
Operating Expenses	10,102,753.00	120,994.00	10,223,747.00	737,851.61	.00	8,642,875.96	1,580,871.04	85
Outlay	313,236.00	157,250.00	470,486.00	.00	.00	372,900.11	97,585.89	79
EXPENSE TOTALS	\$39,176,822.00	\$1,210,955.00	\$40,387,777.00	\$3,148,772.63	\$0.00	\$33,523,666.16	\$6,864,110.84	83%
Fund 100 - General Fund Totals								
REVENUE TOTALS	\$39,176,822.00	\$1,210,955.00	\$40,387,777.00	\$3,414,265.52	.00	\$33,580,998.41	\$6,806,778.59	83%
EXPENSE TOTALS	\$39,176,822.00	\$1,210,955.00	\$40,387,777.00	\$3,148,772.63	.00	\$33,523,666.16	\$6,864,110.84	83%
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$265,492.89	\$0.00	\$57,332.25	(\$57,332.25)	(\$762,382.74)
Fund 150 - DARE								
REVENUE								
Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++
Public Charges	1,800.00	.00	1,800.00	300.00	.00	2,620.02	(820.02)	146
Miscellaneous Revenue	197,661.00	3,235.00	200,896.00	.00	.00	150.00	200,746.00	0
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++
REVENUE TOTALS	\$199,461.00	\$3,235.00	\$202,696.00	\$300.00	\$0.00	\$2,770.02	\$199,925.98	1%
EXPENSE								
Personnel Costs	190,001.00	3,235.00	193,236.00	7,915.85	.00	104,835.68	88,400.32	54
Operating Expenses	9,460.00	.00	9,460.00	70.43	.00	2,332.60	7,127.40	25
REVENUE TOTALS	\$199,461.00	\$3,235.00	\$202,696.00	\$7,986.28	\$0.00	\$107,168.28	\$95,527.72	53%
Fund 150 - DARE Totals								
REVENUE TOTALS	\$199,461.00	\$3,235.00	\$202,696.00	\$300.00	.00	2,770.02	199,925.98	1%
EXPENSE TOTALS	\$199,461.00	\$3,235.00	\$202,696.00	\$7,986.28	.00	107,168.28	95,527.72	53%
Fund 150 - DARE Totals	\$0.00	\$0.00	\$0.00	(\$7,686.28)	\$0.00	(\$104,396.26)	\$104,396.26	\$113.76
Grand Totals								
REVENUE TOTALS	\$39,376,283.00	\$1,214,190.00	\$40,590,473.00	\$3,414,565.52	.00	\$33,583,768.43	\$7,006,704.57	83%
EXPENSE TOTALS	\$39,376,283.00	\$1,214,190.00	\$40,590,473.00	\$3,156,758.91	.00	\$33,630,834.44	\$6,959,638.56	83%
Grand Totals	\$0.00	\$0.00	\$0.00	\$257,806.61	\$0.00	(\$47,066.01)	\$47,066.01	(\$762,248.98)

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BROWN COUNTY SHERIFF'S OFFICE
Key Factor Report
For Dec. Public Safety Meeting - Data through Oct. 2018

Jail Data:

Average Daily population (including held in other counties and on EMP) - Current Month	801.9
Average Daily population (including held in other counties and on EMP) - Year to Date	807.5
Average Daily population prior year - Current month	863.6
Average Daily population prior year - Year to Date	823.7
Average Daily number housed in other counties - Current month	25.1
Average Daily number housed in other counties - Year to Date	30.3

Overtime Data:

Total Sheriff's Office overtime - Current month	\$ 170,647.61
Total Sheriff's Office overtime - Year to Date	\$ 1,457,501.57
Total Sheriff's Office overtime - prior year - current month	\$ 205,262.44
Total Sheriff's Office overtime - prior year (2017) - Year to Date	\$ 1,744,697.11
Increase / (decrease) 2017 to 2018 Year to Date	\$ (287,195.54)
Increase / (decrease) percent 2017 to 2018 Year to Date	-16.5%

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
Director of Admin
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
Oversight Comm
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount
Oversight Comm
2/3 County Board
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance
Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund (*requires separate Resolution*)
Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

The Sheriff's Office Patrol Division wishes to purchase a traffic speed radar display sign and related supplies utilizing a \$1,000 state grant, a recent corporate donation of \$2,500 and funds remaining in federal asset seizures of \$1,475.

Amount: \$ 4,975

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5395	Equipment non-outlay	\$4,975
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4302	State grants	\$1,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4901	Donations	\$2,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.9004	Intrafund transfer in - Sheriff Patrol	\$1,475
<input checked="" type="checkbox"/>	<input type="checkbox"/>	152.074.077.9005	Intrafund transfer out- seizures	\$1,475

AUTHORIZATIONS

Carol Duh
Signature of Department Head
Department: Sheriff
Date: 10-29-18

Chief Deputy

[Signature]
Signature of DOA or Executive
Date: 11/12/18

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

This 2018 budget request is to increase grant revenue and related expenses to participate in a Wisconsin Emergency Management grant. The grant provides funds for training in the use of night vision equipment for SWAT operations. There is no match required for this grant.

Budget Impact: \$8,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4302	State grants and aids	\$8,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies	\$ 100
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Training	\$7,900
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

<u>1000 J. Dale</u> Signature of Department Head Department: <u>Sheriff</u> Date: <u>10-31-18</u>	<u>[Signature]</u> Signature of DOA or Executive Date: <u>11/6/18</u>
--	---

December 19, 2018

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION IN SUPPORT OF PARTICIPATING IN THE
2019 COUNTY-TRIBAL LAW ENFORCEMENT GRANT**

WHEREAS, the Wisconsin Department of Justice will make available \$37,053.00 for a joint County-Tribal Law Enforcement grant to be shared between Brown County and the Oneida Nation; and

WHEREAS, said grant would allow both agencies to work together in a spirit of cooperation and a sharing of resources which allows the agencies to address issues in law enforcement and public safety that affect Brown County as a whole as well as its Native American population and other minority populations; and

WHEREAS, half of the grant funds would be used to purchase law enforcement equipment for the Sheriff's Office, as designated in the 2019 budget; and

WHEREAS, remaining funds would be used for items deemed reasonable and necessary by the Oneida Nation for public safety purposes.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that Brown County shall continue working cooperatively with the Oneida Nation in the area of public safety and law enforcement, and that relevant Brown County staff and officers are hereby authorized and directed to take any and all action necessary to participate in the 2019 County-Tribal Law Enforcement Grant as described more fully above.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by: Sheriff's Department
Approved by Corporation Counsel's Office

Fiscal Note: This resolution does not require an appropriation from the General Fund. The joint County-Tribal Law Enforcement grant is included in the 2019 budget at a budget estimate of \$18,250.00.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

SHERIFF'S OFFICE

Brown County

2684 DEVELOPMENT DRIVE
GREEN BAY, WISCONSIN 54311
PHONE (920) 448-4200 FAX (920) 448-4206



**JOHN R. GOSSAGE
SHERIFF**

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: November 27, 2018
REQUEST TO: Public Safety Committee
MEETING DATE: December 05, 2018
REQUEST FROM: Sheriff's Office
Sheriff John R. Gossage

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: County Board resolution to support participation in 2019 County-Tribal Law Enforcement Grant.

ISSUE/BACKGROUND INFORMATION:

Each year the State of Wisconsin awards a County-Tribal Law Enforcement grant to Brown County and the Oneida Tribal Police.

ACTION REQUESTED:

The Public Safety Committee and full County Board is requested to approve the addition of this position with the understanding that the increased wage and fringe costs are offset by an increase in inter-governmental contractual revenue.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$18,250 County share-\$37,053 for total grant
- b. If part of a bigger project, what is the total amount of the project?
\$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No
1. If yes, in which account? 100.074.070.4302
2. If no, how will the impact be funded? Increased contractual revenue

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 10/17/18

Agenda No. : all standing Chairs / Committees

Motion from the Floor

I make the following motion: the Br. Co. board needs to do a 5yr plan re: budgets. The County needs to set & prioritize which dept. needs more attention (money & staff) - 1 to 10 (dept. ranked) on this need. This way we will know what dept. needs will be in the future with dept. moving up & down on the scale.

Signed: Kathy Lafabure
District No.: 6

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)